



Republic of the Philippines
Province of Cagayan
Municipality of Santa Ana

OFFICE OF THE MAYOR



EXECUTIVE ORDER No. 47
Series of 2021

AN ORDER ORGANIZING THE EVACUATION CENTER MANAGEMENT COMMITTEE (ECMC) WITHIN THE LOCAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (LDRRMC) OF SANTA ANA, CAGAYAN

WHEREAS, the goal of better managed evacuation centers can be achieved through a well-planned and prepared evacuation centers with well-defined leadership and responsibility, adequate facilities and timely delivery of assistance to the disaster victims.

WHEREAS, organizing and equipping of coordination and management structures at the local level, pre-identification and equipping of evacuation centers and facilities, pre-positioning of resources, and defining procedures, activities and processes that will help improve the condition in the centers & ensure timely delivery of adequate and appropriate response.

NOW THEREFORE, I NELSON P. ROBINION Municipal Mayor, by virtue of the power vested in me by law, do hereby organize and appoint the Evacuation Center Management Committee (**ECMC**) of Santa Ana, Cagayan.

SECTION 1.COMPOSITION AND ORGANIZATION.

The MSWD Officer- **Dawn S. Garcia** (Over-All Coordinator)

Members:

Jezarene Victor B. Ibus	-LnB President
Marion P. Miranda	-Local Disaster Risk Reduction and Management Officer
Engr. Edmunrey V. Tabilisima	- Municipal Engineer
Sec. Raul L. Lambino	- Administrator and CEO Cagayan Economic Zone Authority
Dr. Cesar B. Cating	- Municipal Health Officer
Romeo A. Asuncion, EnP	- Municipal Planning and Development Officer
Dr. Maribel S. Arellano, Ph.D	- District Supervisor, DepEd
Ma. Victoria F. Quiambao, MA Ed	-SAFNHS, Principal-II
SR. Ellen S. Labrador, FAS,Ph.D	- School President, St. Anthony's College
Whilhelmina P. Mata, MA Ed	-Head Teacher -II, CNHS
Ernesto Gavino	-School President, PROLACS
Redentor U. Balanay	- School President, RJ DAMA Christian School
Prescilla A. Quilang	- OIC,TAPS
Josefina D. Baltazar	- OIC Municipal Treasurer
Emerlinda R. Rodriguez	- Municipal Budget Officer
Magnerecio D. Pascua	- Municipal Accountant
Richard R. Alibania	- Municipal Agriculturist
P/Capt. Ignacio Dijun N. Dinulong	- Chief of Police-PNP



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1 CSO Representative to the LDRRMC

Section 2. FUNCTION:

1. Prepare the Evacuation Center Management (ECM) Plan for approval of the LDRRMC.
2. Activate the Camp Management Plan and Teams and hold pre-evacuation Conference planning.
3. Deploy Evacuation Center Management (ECM) Team(s) when evacuation is ordered by the LDRRMC/Local Chief Executive.
4. Coordinate and Monitor service delivery, needs assessment and identify gaps in evacuation centers.
5. Coordinate the mobilization of local resources or request for augmentation from their respective PDRRMC's, other national government agencies or external donors as required.
6. Identify and map the agencies and groups providing assistance to the various evacuation centers, including the type of assistance being provided(3W's re: Who, What and Where)
7. Develop area-specific protocols to help the Committee implement the objectives of this Guidelines responsive to local context and needs.
8. Ensure that agencies, groups and organizations providing assistance to the evacuation centers are aware of this Guidelines and the standards set forth.
9. Conduct capacity-building activities and refresher courses to designated camp managers/Teams.
10. Enter into agreement with the building, structure or property owners that will be used as evacuation centers. (Note: this agreement can include duration, number of families/persons, duties and responsibilities of the LGU and property owner and property rentals)
11. Maintain adequate supply of the Evacuation Center Management Toolkit.
12. Coordinate with the National Camp Coordination and Camp Management (CCCM) Cluster in times of major emergencies in their AOR.
13. Monitor and address needs related to the use of schools as evacuation centers and concerns on the need to continue learning in evacuation centers during emergencies.

This Executive Order shall take effect immediately upon its approval.

Done this 13th day of December, 2021.


NELSON P. ROBINION
Municipal Mayor

