



Republic of the Philippines
Province of Cagayan
Municipality of Santa Ana

OFFICE OF THE MAYOR



EXECUTIVE ORDER NO. 12-2021

“REORGANIZING THE LOCAL SCHOOL BOARD OF SANTA ANA, CAGAYAN.”

WHEREAS, Republic Act No. 7160, or the Local Government Code of 1991 mandates organization of Local School Board, specifying its functions and responsibilities;

WHEREAS, the educational welfare of the people in Santa Ana is a priority concern involving participation of the different sectors in order to deliver the services more effectively and efficiently;

WHEREAS, certain members of the Local School Board had retired from office and are no longer around to perform functions with the board;

NOW THEREFORE, I NELSON P. ROBINION, Municipal Mayor of Santa Ana, Cagayan, by virtue of the power vested in me by law, do hereby order:

SECTION I – The Local School Board shall be reorganized to be composed of the following:

Chairman	: Hon. Nelson P. Robinion, Municipal Mayor
Co-Chairman	: Ms Maribel S. Arellano, District Supervisor
Members	: Hon. Victoriano T. Fabro, Jr., SB Chairman on Education Hon. Philip Anthony D. Castillo, SK Fed. President Mr. Gaudencio Fronda, PTCA President Ms. Josefina D. Baltazar, Acting Mun. Treasurer Ms. Emerlinda R. Rodriguez, Mun. Budget Officer Mr. Rellie Ibus, Non-Teaching Personnel Rep. The Pres. of Santa Ana District Teacher/Personnel Ass.
Secretariat	: Ms. Marites H. Bolisay, DepEd Rep. Ms. Catherine B. Addatu, DepEd Rep.

SECTION II – Functions of the Local School Board- The Municipal School Board shall:

- a). Determine, in accordance with the criteria set by the Department of Education, Culture and Sports, the annual supplementary budgetary needs for the operation and maintenance of public schools within the municipality, as the case may be, and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as this Code and other laws or ordinances may provide;



Republic of the Philippines
Province of Cagayan
Municipality of Santa Ana

OFFICE OF THE MAYOR



- b). Authorize the Municipal Treasurer, as the case maybe be, to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
- c). Serve as an advisory committee to the Sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
- d). Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sanggunian concerned.

The Department of Education, Culture and Sports shall consult the Local School Board on the appointment of school principals, and other school officials.

SECTION III – Meetings/Quorum

The Local School Board meet every last Monday of each month, or as often as the need arises.

Any of the Chairman may call a meeting, however if both chairmen are present, the Municipal Mayor will preside. Unless, the Local Chief Executive gives the preference to the Co-Chairman.

In the budget preparation, the district supervisor shall prepare the budget, supported by programs, projects and activities of the Local School Board for the ensuing year. Its approval shall be voted upon by the majority of members.

SECTION III – Effectivity

This Order shall take effect immediately.

DONE in the Municipality of Santa Ana, Cagayan this 23rd day of March 2021.

NELSON P. ROBINION
Municipal Mayor



Republic of the Philippines
Province of Cagayan
Municipality of Santa Ana

OFFICE OF THE MAYOR

