



**EXECUTIVE ORDER NO. 7-2022**

**“CREATING/ORGANIZING THE MUNICIPAL COMMUNITY-BASED MONITORING SYSTEM (CBMS) COORDINATING BOARD OF SANTA ANA, CAGAYAN.”**

WHEREAS, R.A. No. 11315, otherwise known as Community-Base Monitoring System Act (CBMS Act) was enacted on April 17, 2019, institutionalizing the conduct of the CBMS in the Municipality of Santa Ana, Cagayan;

WHEREAS, Sec. 14 of the Act provides for the creation of the CBMS Council composed of the Philippine Statistics Authority (PSA), Department of the Interior and Local Government (DILG) and Department of Information and Communications Technology (DICT), to be headed by the PSA, for purposes of achieving secure and efficient data sharing arrangements between and among concerned cities and municipalities and national government agencies to be used for their particular social protection and welfare programs and projects;

WHEREAS, the CBMS will be a nationwide undertaking that requires cooperation of all government and private entities to ensure smooth flow of the CBMS operations at all geographic and administrative levels;

WHEREAS, CBMS Council Resolution No. 06, s. 2021 provides that the nationwide undertaking be established in the municipal levels;

NOW THEREFORE, I, NELSON P. ROBINION, Municipal Mayor of Santa Ana, Cagayan by virtue of the power vested in me by law do hereby order;

SECTION I- The and Order Council of Santa Ana shall be reorganized and strengthened, to be composed of the following:

Chairperson	: Hon. Nelson P. Robinion, Municipal Mayor
Co-Chairperson	: Ms. Ma. Visitacion M. Tuliao, PSO Rep.
Vice Chairperson	: Mr. Michael G. Villamin, MLGOO
Members	: Enp Romeo A. Asuncion, MPDC
	: Ms. Dawn S. Garcia, MSWDO
	: Engr. Edmunrey V. Tabilisima, Municipal Engineer
	: Mr. John Rey C. Maximo, MENRO
	: Ms. Irene B. Faustino, HRMO
	: Mr. Richard R. Alibania, Municipal Agriculturist
	: Engr. Remedios A. Nepomuceno, MCR
	: Mr. Marion P. Miranda, MDRRMO
	: Dr. Maribel S. Arellano, Ph.D., District Supervisor, Dep-Ed.
	: P/Maj. Manuel L. Vilorio, Jr., PNP Sta. Ana Headquarters
	: Hon. Jezzarene Victor B. Ibus, LnB President
	: Dr. Cesar B. Cating, Municipal Health Officer
	: Ms. Emerlinda R. Rodriguez, Municipal Budget Officer
	: Ms. Sheryl Diane Marie A. Tabag, Mun. Tourism Officer -Designate
	: Pastor Ernesto Gavino, SAMA President

**SECTION II - FUNCTIONS AND RESPONSIBILITIES:**

- Oversee the implementation of the CBMS Operations in the municipality and report status to the Provincial Coordinating Board.



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- b) Receive issues and concerns encountered in the conduct of CBMS issues and concerns that cannot be resolved at the municipal level shall be escalated to the Provincial CBMS Coordinating Board.
- c) Facilitate the approval and timely release of funds and other requirements for the conduct of CBMS.
- d) Issue communication, directives, instructions and/or circulars to cooperate, mobilize, and provide support/assistance to the CBMS operations in areas, but not limited to the conduct/provision of the following:
  - d1. active participation in meetings and activities
  - d2. publicity and information campaign for the conduct of CBMS
  - d3. venue for the training conducted at headquarters for the enumeration personnel and machine-processing.
  - d4. transport facilities for enumeration personnel and transport of CBMS forms/supplies and materials.
  - d5. communication and wireless internet connection facility, storage area of tablets, forms and other materials.
  - d6. Health and legal services to CBMS personnel.
- e) Facilitation of enumeration in government owned and private institutions an other hard-to-reach areas.
- f) Take up other matters as necessary for the successful conduct of the CBMS.

### **SECTION III – SECRETARIAT**

There shall be a Head secretariat to be composed of the following:

Head : CBMS Focal Person of LGU  
: MPDC Staff

### **SECTION IV – EFFECTIVITY**

This Order shall take effect immediately.

DONE this 10<sup>th</sup> day of March 2022 at Santa Ana, Cagayan.

**NELSON P. ROBINION**  
Municipal Mayor