



**EXECUTIVE ORDER NO. 4-2022**

**“AN ORDER RECONSTITUTING THE PROJECT IMPLEMENTATION TEAM (PIT) AND MUNICIPAL INSPECTORATE TEAM (MIT) OF SANTA ANA, CAGAYAN”.**

WHEREAS, the DILG issued MC 2019-71 and MC 2019-77 mandating LGU to organize and reactivate the PIT and Municipal Inspectorate Team to facilitate, monitor and evaluate foreign and locally funded projects in the municipality;

WHEREAS, THIS Local Government Unit is presently implementing various projects funded by the National and Local Government which require assessment and inspection to ensure “transparency, accountability and accessible delivery”;

WHEREAS, this municipality is a recipient of Assistance to Municipality Projects for CY 2019 from the National Government, geared towards attainment of Sustainable Development Goals, thereby necessitating reconstitution and reactivation of PIT and Municipal Inspectorate Team for effective and efficient implementation and inspection of projects;

NOW THEREFORE, I NELSON P. ROBINION, Municipal Mayor of Santa Ana, Cagayan, by virtue of the power vested in me by law, do hereby order the reconstitution of the PIT and Municipal Inspectorate Team providing their Roles and Functions, to wit:

**SECTION I – Composition of Project Implementation Team (PIT)**

Chairperson : Engr. Ian Q. Acacio, Engineer I  
Members : Engr. Edmunrey V. Tabilisima, Municipal Engineer :  
Mr. Magnrecio D. Pascua, Municipal Accountant  
Mr. Richard R. Alibania, Municipal Agriculturist  
Mr. John-Rey C. Maximo, MENRO-Designate  
Mr. Rowel Pernada, SAMA Representative

**SECTION II – Composition of Municipal Inspectorate Team (MIT)**

Chairperson : Engr. Jenny Mae R. Acacio, Engineer I  
Vice Chairperson : Engr. Edmunrey V. Tabilisima, Municipal Engineer  
Members : Mr. Rommel N. Aquino, MLGOO  
Hon. Jezarene Victor B. Ibus, LnB President  
Mr. George V. Vicente, Adm. Asst. IV  
Mr. Remy Bautista, President, Irrigators Association  
Ms. Nancy P. Asuncion, Engineering Aide  
Secretariat : Ms. Irene B. Faustino, HRMO I

**SECTION III – Functions**

**A. The Project Implementation Team (PIT)**

1. Implement the project and ensure its required quality and safety.
2. Recommend to the Office of the Mayor and development plans and technical specifications and cost estimates to the DILG and secure related permits and clearances from concerned government agencies.
3. Provide post-infrastructure development activities such as reports and maintenance of the project to include cost-recovery activities.



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4. Perform other related tasks.

**B. The Municipal Inspectorate Team (MIT)**

1. Conduct free delivery inspection to determine the contractors and dealer compliance with regards to the technical specification provided in the purchase order and requests.
2. Conduct inspections and submit a punch-list to the contractor in preparation for the final turnover of the project. Said punch-list contain, among others, the remaining works, work deficiency for necessary corrections and the specific/duration time to fully complete the project considering the approved remaining contract time. This, however, shall not preclude the procuring entity's claim for liquidated damages.

**SECTION VII – EFFECTIVITY.** This order shall take effect immediately and policies hereof, shall be furnished to all concerned for their information and reference.

**DONE** this 18<sup>th</sup> day of January 2022 at Santa Ana, Cagayan.

  
**NELSON P. ROBINION**  
Municipal Mayor