



Republic of the Philippines
Province of Cagayan
Municipality of Santa Ana

OFFICE OF THE MAYOR



EXECUTIVE ORDER NO. 3-2022

“AN ORDER REORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE (MPMC) OF SANTA ANA, CAGAYAN”

WHEREAS, pursuant to Executive Order no. 376 series of 1989, as amended by Executive Order No. 92 series of 1993 which established the Regional Project Monitoring and Evaluation System(RPMES) to facilitate project implementation and devolve facilitation, problem solving, monitoring and evaluation of foreign, national and locally funded project to sub-national levels;

WHEREAS, multi-level project monitoring provides a valuable sources of inputs to budgeting and programming decisions that can maximize utilization of meager resources and project national and local investment for local developments;

WHEREAS, DILG Memorandum Circular 2004-78 enjoined all Local Government Units to organize their respective Project Monitoring Committee (PMC) in their area of jurisdiction to effectively monitor the over-all status of project implementation;

WHEREAS, DILG Provincial Memorandum date July 20, 2018 ordered the organization/reactivation of Project Monitoring Committee (PMC) in the local government units to serve as the monitoring arm of the Department of its locally funded projects;

NOW THEREFORE, I, **NELSON P. ROBINION**, Municipal Mayor of Sta. Ana, Cagayan by virtue of the power vested in me by law, do hereby order the reorganization of the Project Monitoring Committee of Santa Ana, Cagayan subject to the following provisions:

SECTION I: Composition of the Municipal Project Monitoring Committee

Chairman : Engr. Edmunrey V. Tabiliisima, Municipal Engineer
Vice-Chairman : EnP Romeo A. Asuncion, MPDC
Members : Mr. Richard R. Alibania, Municipal Agriculturist
: Hon. Jezzarene Victor B.Ibus, LnB President
: Mr. Rommel N. Aquino, MLGOO
: Pastor Reynante Valete, NGO Representative
: Mr. Jonathan S. Poblete, PDA
: Mr. Danilo R. Rugrug, Jr., Administrative Aide I

SECTION II: Secretariat and Technical Working Group

The Secretariat and Technical Working Group of the MPMC shall come from the Office of the Municipal Planning and Development Coordinator.

SECTION III: Scope of Monitoring

The monitoring responsibilities of the PMC include the following:

1. Foreign and Nationally-Funded projects including development project funded from the International Revenue Allotment (IRA) share of LGUs or supported by funds released directly to the province, city or municipality, and



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2. Projects funded from locally-generated resources which are implemented within their respective areas.

SECTION IV: Duties and responsibilities of the Committee

- a. Provide list of projects to be monitored by NGOs involved in project monitoring;
- b. Work with NGO Implementers and third –party evaluators in ensuring proper implementation of projects;
- c. Collect and process reports of implementers and NGO evaluators on the status of project implementation for the Municipal Development Council and the Provincial Project Monitoring Committee;
- d. Pinpoint problems, verify information and recommend remedial measures to be submitted for analysis and action follow of the Municipal Development Council and follow up their implementation;
- e. Provide monitoring reports and feedbacks to NGO implementers;
- f. Provide feedback on the remedial actions of the Municipal Development Council and follow up their implementation;
- g. Prepare and disseminate periodic(monthly or quarterly) project monitoring reports in the status of project in the status of project implementation;
- h. Elevate to higher bodies problems/issues which are not resolved at their level

SECTION V: Duties and responsibilities of the Secretariat

- a. Prepare the monitoring program to be undertaken by the Committee during any fiscal year, which will include, among others, the list of projects and schedule of implementation based on submission of implementing agencies;
- b. Provide the Municipal Mayor with information on the project to be monitored by the committee;
- c. Facilitate interagency, intergovernmental and field headquarters coordination, whenever necessary.

SECTION VI: Term of Appointment of NGO/PO Members

The term of office of the NGO/PO member of the Committee shall be one (1) year without prejudice to reappointment. If applicable NGO/PO members of the Committee may act in hold-over capacity until their successors shall have been duly appointed and qualified. The Municipal Mayor may, for cause, terminate the term of appointment of NGO/PO members.

SECTION VII: Filing of Vacancy

Any vacancy in the NGO/PO membership of the Committee shall be filled by the Municipal Mayor from the list nominees submitted for the purpose by the LDC. The newly appointed member/successor shall serve only for the unexpired term. The name of the successor will be ipso facto included in section 1 of this Order;

SECTION VIII: Repealing Clause

All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed or modifies accordingly.





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SECTION: Effectivity Clause

This Executive Order shall take effect immediately.

DONE this 18th day of **January 2022** at Santa Ana, Cagayan.


NELSON P. ROBINION
Municipal Mayor