



EXECUTIVE ORDER NO. 26
Series of 2022

“AN ORDER CREATING THE PLANNING COMMITTEE OF THE DISASTER RISK REDUCTION AND MANAGEMENT IN HEALTH OF SANTA ANA”.

WHEREAS, Republic Act (RA) 1012 or the “*Philippine Disaster Risk Reduction and Management Act of 2010*” and the Implementing Rules and Regulations (IRR) of RA 11223 “*Universal Health Care Act*” stress the need to adopt an integrated Disaster Risk Reduction and Management (DRRM) and Climate Change Mitigation and Adaptation Approach and to develop Province-Wide and City-Wide Health Systems (P/CWHS) with timely, effective and efficient preparedness and response to public health emergencies and disasters; thus ensuring of delivery of essential population-based health services;

WHEREAS, National Objectives for Health (2017-2022) espouses the development or resilient health systems to manage health risks brought about by natural, biological, technological and societal hazards;

WHEREAS, Administrative Order (AO) No. 2019-0046 or the “*National Policy on Disaster Risk Reduction and Management in Health*” provides strategies for the institutionalization of Disaster Risk Reduction and Management in Health (DRRM-H) at all levels of the health systems;

WHEREAS, to guide the Local Government Units (LGUs) in the Institutionalization of DRRM-H in P/CWHS AO No. 2020-0036 was issued;

NOW THEREFORE, I NELSON P. ROBINION, Municipal Mayor of Santa Ana, Cagayan, by virtue of the power vested in me by law, do hereby create the Planning Committee of the Disaster Risk Reduction and Management in Health (DRRM-H) of Santa Ana, Cagayan, as provided hereunder:

SECTION I – COMPOSITION. The Disaster Risk Reduction Management for Health (DRRM-H) Planning Committee shall be constituted with the following composition:

Municipal HEMS Manager : Hon. Nelson P. Robinion, Muniipal Mayor
Assistant HEMS Manager : Dr. Cesar B. Cating, MD, DPBA, Municipal Health Officer
Members : Mr. Marion P. Miranda, MDRRMO
Mr. Romeo A. Asuncion, MPDC
Ms. Dawn S. Garcia, MSWDO
Mr. Melvin C. Calata, Municipal Accountant
Ms. Josefina D. Baltazar, Municipal Treasurer
Ms. Emerlinda R. Rodriguez, Municipal Budget Officer
Mr. Michael G. Villamin, MLGOO
Mr. Richard R. Alibania, Municipal Agriculturist
Ms. Liza C. Antonio, Sanitation Inspector
Mr. Relito V. Bautista, GSO

SECTION II – DUTIES AND FUNCTION. The Committee shall be the following duties and function:

A. ROLES OF THE HEALTH PLANNING COMMITTEE.



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The roles of the Planning Committee are:

- a. To develop, review and update the LGU Health Emergency Preparedness and Response and Recovery Plan;
- b. To gather required information and gain commitment of key people and organizations;
- c. To initiate testing of the plan for its functionality and adaptability to current situation;
- d. To develop annual Operational Plan and other plans relevant to Health Emergencies or Disasters;
- e. To coordinate the plan with the higher bodies and key stakeholders in times of massive calamity not manageable at the LGU level;
- f. To collate, analyze and prepare municipal summary report after the disaster;

B. INDIVIDUAL ROLES OF THE PLANNING COMMITTEE.

1. The Municipal Mayor and Municipal Health Officer.

- a. Has the final authority for the implementation of the planning group hereby created;
- b. Approves the provisions stipulated in the plan and all its revisions, as necessary;
- c. Assures the adequacy of resources to support emergency management activities especially medicines, medical supplies, and apparatus;
- d. Monitors the effectiveness of response activities during the local response and shall take actions to ensure the policies are being followed on time;
- e. Assure the continued compliance of LGU with the procedures stipulated in the plan;
- f. Ensures that all staffs are trained in all aspect of health emergency management and participates in the conduct of drills on coordination with MDRRMC Santa Ana;
- g. The Municipal Health Officer will brief the Local Chief Executive routinely on the status of the municipality and its operations especially on the status of the patients, problems encountered, and resources needed;
- h. Ensures all actions are being documented;

2. Planning and Finance (MPDC, MT, MAC, MBO, MSO)

- a. Responsible for the control, anticipation, and provision of logistical needs during emergencies and disaster;
- b. Coordinates with Municipal Health Officer in the general planning of operations;
- c. Coordinated frequently with the finance officer regarding monetary assistance;
- d. Responsible for the monitoring of institution financial assets and ensure availability of funds to support the operations;
- e. Updates the Local Chief Executive and other unit leaders regarding financial status;



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3. Health Operations Officer (HEALTH OPERATIONS)

- a. Ensures the hygiene and sanitation of all operation centers;
- b. Conduct rapid risk assessment of all evacuation centers and identify potential hazards;
- c. Initiate the conduct of Public Health Lectures in evacuation centers (delegate to PHN);
- d. Through proper coordination with Municipal Administration Office, ensures the provision of adequate and safe water supply to all evacuees;
- e. Prevent or control spread of contagious diseases by initiating preventive measures within the area;

4. Municipal Social Welfare and Development Officer (MSWDO)

- a. In-Charge of social welfare operations;
- b. Conduct lectures and family gatherings for affected individuals for counseling and stress debriefing;
- c. Distribution of goods, grocery supplies, clothings, and hygiene kits;
- d. Ensure proper distribution of all other supplies on all declared operational centers;
- e. Conduct the registration of evacuees and assignment of evacuees to designated rooms, areas in the evacuation centers;

5. Municipal Disaster Risk Reduction and Management Officer (MDRRMO)

- a. Organizes rescue and emergency response team;
- b. Act as an Incident Commander, and operation head or a spokesman as deemed necessary;
- c. Conducts regular fire/earthquake safety seminar in coordination with Bureau of Fire Protection (BFP);
- d. Conducts regular disaster drills whether it is a tabletop or actual drill within Santa Ana;
- e. Evaluate the conduct of drill and makes necessary recommendations to the Management;
- f. Coordinate other training program not being offered by the LGU to ensure continued competence in emergency response;
- g. Assist in the conduct of trainings for RHU Staff, LGU and the community relative to health emergency management;



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- h. Network with the health sector responding to emergencies and disasters within the territorial jurisdiction of Santa Ana and the community, as well as other agencies responding to emergencies and disasters;

SECTION III. EMERGENCY PROCEDURE.

During an emergency, the chain of command, control and coordination will ensure by following the flow of management structure. Once emergency code is being declared, the officers must assume their roles and functions as needed in an emergency.

The Santa Ana Municipal Disaster and Risk Reduction Management Officer may assume the role of the incident Commander in coordination with the operational centers.

SECTION IV – EFFECTIVITY. This order shall take effect immediately and copies hereof shall be furnished to all concerned.

DONE in the Municipality of Santa Ana, Cagayan this 31st day of August 2022 at Santa Ana, Cagayan.

NELSON P. ROBINION
Municipal Mayor