



Republic of the Philippines
Province of Cagayan
Municipality of Santa Ana

OFFICE OF THE MAYOR



EXECUTIVE ORDER NO. 11-2022

“REORGANIZING AND STRENGTHENING THE CITIZEN’S CHARTER STEERING COMMITTEE OF LGU-SANTA ANA, CAGAYAN.”

WHEREAS, it is the policy of the state to promote integrity, accountability, proper management of public affairs and public property as well as establishment of effective practices aimed at the prevention of graft and corruption in government under Republic Act No. 9485 or the Anti-Red Tape Act of 2007;

WHEREAS, R.A. 9485 further mandates the setting up of service standards known as Citizen’s Charter which should be posted at the entrance or most conspicuous place of the offices;

WHEREAS, the leadership, in promoting good local governance advocates transparent, accountable prompt and responsive delivery of services to constituents thereby reducing and abolishing vulnerability to graft and corruptions;

WHEREAS, many members of the Steering Committee of the LGU-Citizens Charter are no longer available to perform functions and duties in the Committee and need to be strengthened for the benefit of constituents;

NOW THEREFORE, I NELSON P. ROBINION, Municipal Mayor of Santa Ana, Cagayan to hereby order:

SECTION I – The Citizen’s Charter Steering Committee of LGU-Santa Ana, Cagayan shall be reorganized to be composed of the following:

Chairman	: Hon. Nelson P. Robinion, Municipal Mayor
Vice Chairman	: Hon. Gaylord Robinson B. Ibus, Municipal Vice Mayor
Members	: Mr. Edvelino Y. Pascua, SB Secretary Engr. Remedios A. Nepomuceno, Municipal Civil Registrar Engr. Nasario S. Baclig, Municipal Assessor Ms. Emerlinda R. Rodriguez, Municipal Budget Officer Ms. Josefina D. Baltazar, Municipal Treasurer Mr. Magnerecio D. Pascua, Municipal Accountant Mr. Richard R. Alibania, Municipal Agriculturist Ms. Dawn S. Garcia, MSWDO Mr. Romeo A. Asuncion, EnP, MPDC Dr. Cesar B. Cating, Municipal Health Officer Mr. Michael G. Villamin, MLGOO Engr. Edmunrey V. Tabilisima, Municipal Engineer

SECTION II – The Citizens Charter Steering Committee shall implement procedures and other relevant issues thru mobilization of the Citizens Charter TASK FORCE composed of the following:

Chairman	: Ms. Irene B. Faustino, Human Resource Management Officer I
Co-Chairman	: Mr. Jerome Ryan C. Robinion, Private Secretary II
Members	: Ms. Angeline Francois E. Tenedor, Local Legislative Staff Officer I Mr. Claro U. Bolanio, MCR Office Representative Mr. Mark Anthony C. Agtang, MAO Representative Mr. John - Rey C. Maximo, Asst. MPDC/MENRO Designate Ms. Baby A. Corpuz, Market Supervisor - Designate Ms. Jimely C. Quiñones, RHU Representative Ms. Hilda S. Bañezta, MSWDO Representative Ms. Josefina G. Baltazar, Treasury Office Rep. Ms. Sheryl Diane Marie A. Tabag, MTO Designate Mr. Relito V. Bautista, GSO Designate



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SECTION III – Functions/Responsibilities

Perform duties and functions as embodied in the provisions of the Anti-Red Tape Act, and to adopt measures to intensify compliance thereto.

SECTION IV - EFFECTIVITY

This Order takes effect immediately and remain in force until another order be issued relative hereto.

DONE this 30th day of March 2022 at Santa Ana, Cagayan.


NELSON P. ROBINION
Municipal Mayor