

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: **SANTA ANA, CAGAYAN**

Plan Control No. _____					Planned Amount						Page ___ of ___ pages		
Department/ Office: OFFICE OF THE MAYOR					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	60	bottle	2,627.40	11	481.69	16	700.64	17	744.43	16	700.64
2	STAMP PAD INK, purple or violet	30.80	2	bottle	61.60	1	30.80	0	0.00	0	0.00	1	30.80
3	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	47.73	30	pad	1,431.90	10	477.30	10	477.30	0	0.00	10	477.30
4	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	30	book	3,057.60	10	1,019.20	10	1,019.20	0	0.00	10	1,019.20
5	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	87.40	30	pack	2,622.00	10	874.00	5	437.00	5	437.00	10	874.00
6	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	6	pack	118.38	6	118.38	0	0.00	0	0.00	0	0.00
7	GLUE, all purpose, gross weight: 200 grams min	62.10	8	jar	496.80	2	124.20	2	124.20	2	124.20	2	124.20
8	STAPLE WIRE, for heavy duty staplers, (23/13)	19.76	30	box	592.80	10	197.60	10	197.60	5	98.80	5	98.80
9	TAPE, MASKING, width: 24mm (±1mm)	54.60	20	roll	1,092.00	5	273.00	5	273.00	5	273.00	5	273.00
10	TAPE, MASKING, width: 48mm (±1mm)	106.60	20	roll	2,132.00	5	533.00	5	533.00	5	533.00	5	533.00
11	TAPE, PACKAGING, width: 48mm (±1mm)	19.97	20	roll	399.40	5	99.85	5	99.85	5	99.85	5	99.85
12	TAPE, TRANSPARENT, width: 48mm (±1mm)	10.09	20	roll	201.80	5	50.45	5	50.45	5	50.45	5	50.45
13	TAPE, TRANSPARENT, width: 48mm (±1mm)	19.97	20	roll	399.40	5	99.85	5	99.85	5	99.85	5	99.85
14	AIR FRESHENER, aerosol, 280ml/150g min	86.06	24	can	2,065.44	6	516.36	6	516.36	6	516.36	6	516.36
15	BROOM, soft (tambo)	136.24	30	piece	4,087.20	10	1,362.40	10	1,362.40	5	681.20	5	681.20
16	BROOM, STICK (TING-TING), usable length: 760mm min	18.20	50	piece	910.00	10	182.00	20	364.00	10	182.00	10	182.00
17	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	41.60	20	bottle	832.00	5	208.00	5	208.00	5	208.00	5	208.00
18	DETERGENT POWDER, all purpose, 1kg	37.43	50	pack	1,871.50	10	374.30	15	561.45	10	374.30	15	561.45
19	DUST PAN, non-rigid plastic, w/ detachable handle	24.83	30	piece	744.90	10	248.30	10	248.30	5	124.15	5	124.15

20	MOP BUCKET, heavy duty, hard plastic	2,288.00	8	unit	18,304.00	4	9,152.00	0	0.00	4	9,152.00	0	0.00
21	MOPHANDLE, heavy duty, aluminum, screw type	145.60	14	piece	2,038.40	4	582.40	10	1,456.00	0	0.00	0	0.00
22	CORRECTION TAPE, film base type, UL 6m min	14.02	42	piece	588.84	15	210.30	15	210.30	6	84.12	6	84.12
23	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	738.40	4	box	2,953.60	2	1,476.80	0	0.00	2	1,476.80	0	0.00
24	MARKER, FLUORESCENT, 3 assorted colors per set	44.41	6	set	266.46	3	133.23	0	0.00	3	133.23	0	0.00
25	MARKER, whiteboard, black, felt tip, bullet type	13.38	120	piece	1,605.60	60	802.80	0	0.00	60	802.80		0.00
26	MARKER, PERMANENT, bullet type, black	8.98	120	piece	1,077.60	60	538.80	60	538.80	0	0.00	0	0.00
27	MARKER, PERMANENT, bullet type, red	8.98	6	piece	53.88	3	26.94	3	26.94	0	0.00	0	0.00
28	PAPER CLIP, vinyl/plastic coat, length: 32mm min	7.76	7	box	54.32	3	23.28	4	31.04	0	0.00	0	0.00
29	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	7	box	98.28	3	42.12	4	56.16	0	0.00	0	0.00
30	Fastener plastic	42.00	6	box	252.00	3	126.00			3	126.00	0	0.00
31	Mongol pencil # 2	95.00	6	box	570.00	3	285.00			3	285.00	0	0.00
32	morocco folder long	13.00	108	pc.	1,404.00	36	468.00	36	468.00	36	468.00	0	
33	morocco folder short	10.00	108	pc.	1,080.00	36	360.00	36	360.00	36	360.00	0	0.00
34	Large dust Mop 79 x 137	800.00	8		6,400.00	3	2,400.00	5	4,000.00	0	0.00	0	0.00
35	Ricoh Toner MP 2014 HS	7,520.00	6	pcs.	45,120.00	2	15,040.00	2	15,040.00	0	0.00	2	15,040.00
36	BT 6000 Black	420.00	7	pcs.	2,940.00	3	1,260.00	2	840.00	0	0.00	2	840.00
37	BT 5000 (C,M,Y)	420.00	2	pcs.	840.00	2	840.00	0	0.00	0	0.00	0	0.00
38	Epson 003 Black	420.00	10	pcs.	4,200.00	6	2,520.00	2	840.00	0	0.00	2	840.00
39	Epson 003 (,C,M,Y)	420.00	16	pcs.	6,720.00	4	1,680.00	8	3,360.00	2	840.00	2	840.00
40	Epson L210 Black	420.00	11	pcs.	4,620.00	4	1,680.00	3	1,260.00	2	840.00	2	840.00
41	Epson L210 (B,C,M,Y)	420.00	12	pcs.	5,040.00	4	1,680.00	4	1,680.00	0	0.00	4	1,680.00
42	Parker sinpen black (rollerball)	1,000.00	10	pcs.	10,000.00	4	4,000.00	4	4,000.00	2	2,000.00	0	0.00
43	Parker sinpen black refill (rollerball)	100.00	21	pcs.	2,100.00	12	1,200.00			6	600.00	3	300.00
TOTAL					144,071.10								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

NELSON P. ROBINION

Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: SANTA ANA, CAGAYAN

Plan Control No. _____		Planned Amount								Page _____ of _____ pages			
Department/ Office: OFFICE OF THE LEGISLATIVE					Regular	Contingency		Total		Date Submitted: _____			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	INSECTICIDE, aerosol type, net content: 600ml min	139.36	12	can	1,672.32	3	418.08	3	418.08	3	418.08	3	418.08
2	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	40	bottle	1,751.60	10	437.90	10	437.90	10	437.90	10	437.90
3	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	37.06	4	pad	148.24	1	37.06	1	37.06	1	37.06	1	37.06
4	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	170.56	36	ream	6,140.16	9	1,535.04	9	1,535.04	9	1,535.04	9	1,535.04
5	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	181.42	48	ream	8,708.16	12	2,177.04	12	2,177.04	12	2,177.04	12	2,177.04
6	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	36	ream	4,623.84	9	1,155.96	9	1,155.96	9	1,155.96	9	1,155.96
7	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	48	ream	8,131.20	12	2,032.80	12	2,032.80	12	2,032.80	12	2,032.80
8	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	101.71	7	ream	711.97	1	101.71	2	203.42	2	203.42	2	203.42
9	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	70.72	14	book	990.08	4	282.88	4	282.88	4	282.88	2	141.44
10	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	14	book	1,426.88	4	407.68	4	407.68	4	407.68	2	203.84
11	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	87.40	12	pack	1,048.80	3	262.20	3	262.20	3	262.20	3	262.20
12	BATTERY, dry cell, AA, 2 pieces per blister pack	19.73	3	pack	59.19	1	19.73	0	0.00	1	19.73	1	19.73
13	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	12	pack	236.76	3	59.19	3	59.19	3	59.19	3	59.19
14	GLUE, all purpose, gross weight: 200 grams min	62.10	2	jar	124.20	1	62.10	0	0.00	1	62.10	0	0.00
15	TAPE, ELECTRICAL, 18mm x 16M min	18.67	2	roll	37.34	1	18.67	0	0.00	0	0.00	1	18.67
16	TAPE, MASKING, width: 24mm (±1mm)	54.60	12	roll	655.20	3	163.80	3	163.80	3	163.80	3	163.80
17	TAPE, MASKING, width: 48mm (±1mm)	106.60	12	roll	1,279.20	3	319.80	3	319.80	3	319.80	3	319.80
18	TAPE, PACKAGING, width: 48mm (±1mm)	19.97	4	roll	79.88	1	19.97	1	19.97	1	19.97	1	19.97
19	TAPE, TRANSPARENT, width: 24mm (±1mm)	10.09	4	roll	40.36	1	10.09	1	10.09	1	10.09	1	10.09
20	TAPE, TRANSPARENT, width: 48mm (±1mm)	19.97	4	roll	79.88	1	19.97	1	19.97	1	19.97	1	19.97
21	ELECTRIC FAN, STAND type, plastic blade	856.88	2	unit	1,713.76	1	856.88	0	0.00	1	856.88	0	0.00
22	AIR FRESHENER, aerosol, 280ml/150g min	86.06	8	can	688.48	2	172.12	2	172.12	2	172.12	2	172.12
23	BROOM, soft (tambo)	136.24	2	piece	272.48	1	136.24	0	0.00	1	136.24	0	0.00
24	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	41.60	4	bottle	166.40	1	41.60	1	41.60	1	41.60	1	41.60
25	DISINFECTANT SPRAY, aerosol type, 400-550 grams	128.96	4	can	515.84	1	128.96	1	128.96	1	128.96	1	128.96
26	DUST PAN, non-rigid plastic, w/ detachable handle	24.83	2	piece	49.66	1	24.83	0	0.00	1	24.83	0	0.00
27	FURNITURE CLEANER, aerosol type, 300ml min per can	115.53	2	can	231.06	1	115.53	1	115.53	0	0.00	0	0.00
28	RAGS, all cotton, 32 pieces per kilogram min	53.82	2	bundle	107.64	1	53.82	0	0.00	1	53.82	0	0.00

29	Desktop Computer, branded	39,208.00	2	unit	78,416.00	1	39,208.00	1	39,208.00	0	0.00	0	0.00
30	FLASH DRIVE, 16 GB capacity	167.44	8	piece	1,339.52	3	502.32	3	502.32	0	0.00	2	334.88
31	Laptop Computer, branded	45,747.52	1	unit	45,747.52	1	45,747.52	0	0.00	0	0.00	0	0.00
32	MOUSE, optical, USB connection type	111.30	5	unit	556.50	2	222.60	1	111.30	1	111.30	1	111.30
33	CORRECTION TAPE, film base type, UL 6m min	14.02	36	piece	504.72	9	126.18	9	126.18	9	126.18	9	126.18
34	DATA FILE BOX, made of chipboard, with closed ends	77.20	6	piece	463.20	6	463.20	0	0.00	0	0.00	0	0.00
35	ENVELOPE, DOCUMENTARY, for A4 size document	673.09	1	box	673.09	1	673.09	0	0.00	0	0.00	0	0.00
36	ENVELOPE, DOCUMENTARY, for legal size document	927.16	1	box	927.16	1	927.16	0	0.00	0	0.00	0	0.00
37	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	30.49	12	piece	365.91	12	365.91	0	0.00	0	0.00	0	0.00
38	ENVELOPE, MAILING, white, 80gsm (-5%)	362.44	6	box	2,174.64	2	724.88	2	724.88	1	362.44	1	362.44
39	ERASER, FELT, for blackboard/whiteboard	10.30	1	piece	10.30	1	10.30	0	0.00	0	0.00	0	0.00
40	FILE ORGANIZER, expanding, plastic, 12 pockets	86.04	6	piece	516.24	6	516.24	0	0.00	0	0.00	0	0.00
41	MAGAZINE FILE BOX, LARGE size, made of chipboard	41.60	1	piece	41.60	1	41.60						
42	MARKER, whiteboard, black, felt tip, bullet type	13.38	8	piece	107.04	2	26.76	2	26.76	2	26.76	2	26.76
43	MARKER, whiteboard, blue, felt tip, bullet type	13.38	8	piece	107.04	2	26.76	2	26.76	2	26.76	2	26.76
	MARKER, PERMANENT, bullet type, black	8.98	16	piece	143.68	4	35.92	4	35.92	4	35.92	4	35.92
39	MARKER, PERMANENT, bullet type, black	8.98	16	piece	143.68	4	35.92	4	35.92	4	35.92	4	35.92
40	PAPER CLIP, vinyl/plastic coat, length: 32mm min	7.76	12	box	93.12	3	23.28	3	23.28	3	23.28	3	23.28
41	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	12	box	168.48	3	42.12	3	42.12	3	42.12	3	42.12
42	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	4	box	83.16	1	20.79	1	20.79	1	20.79	1	20.79
43	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	34.13	4	piece	136.52	1	34.13	1	34.13	1	34.13	1	34.13
44	CUTTER BLADE, for heavy duty cutter	14.82	1	piece	14.82	1	14.82	0	0.00	0	0.00	0	0.00
45	PENCIL SHARPENER, manual, single cutter head	202.80	1	piece	202.80	0	0.00	1	202.80	0	0.00	0	0.00
46	PUNCHER, paper, heavy duty, with two hole guide	131.96	2	piece	263.92	1	131.96	0	0.00	1	131.96	0	0.00
47	SCISSORS, symmetrical, blade length: 65mm min	40.56	1	piece	40.56	1	40.56	0	0.00	0	0.00	0	0.00
48	CALCULATOR, compact, 12 digits	346.85	1	unit	346.85	1	346.85	0	0.00	0	0.00	0	0.00
49	INK CART, CANON CL-811, Colored	1,029.60	16	cart	16,473.60	4	4,118.40	4	4,118.40	4	4,118.40	4	4,118.40
50	INK CART, CANON PG-810, Black	780.00	24	cart	18,720.00	6	4,680.00	6	4,680.00	6	4,680.00	6	4,680.00
51	CLEARBOOK, 20 transparent pockets, for LEGAL size	42.38	5	piece	211.90	2	84.76	2	84.76	0	0.00	1	42.38
52	OTHER SUPPLIES	0.00	0		17,497.66	0	0.00	0	0.00	0	0.00	0	0.00
53	OTHER SUPPLIES	0.00	0		10,000.00	0	0.00	0	0.00	0	0.00	0	0.00
54	OTHER SUPPLIES	0.00	0	floor map	10,000.00	0	0.00	0	0.00	0	0.00	0	0.00
55	OTHER SUPPLIES	0.00	0	3 drawers Steel Filing Cabinet	50,000.00	0	0.00	0	0.00	0	0.00	0	0.00
56	OTHER SUPPLIES	0.00	0		20,000.00	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL					318,181.81								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

EDVELINO Y. PASCUA
Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020Province, City or Municipality: Santa Ana, Cagayan

Plan Control No. _____					Planned Amount					Page ___ of ___ pages			
Department/ Office: <u>OFFICE OF THE TREASURY</u>					Regular	Contingency		Total		Date Submitted: _____			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	60	bottle	2,627.40	15	656.85	15	656.85	15	656.85	15	656.85
2	STAMP PAD INK, purple or violet	30.80	12	bottle	369.60	3	92.40	3	92.40	3	92.40	3	92.40
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	29	ream	3,724.76	10	1,284.40	10	1,284.40	4	513.76	5	642.20
4	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	20	ream	3,388.00	10	1,694.00	10	1,694.00	0	0.00	0	0.00
5	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	13	book	1,324.96	5	509.60	3	305.76	3	305.76	2	203.84
6	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	87.40	21	pack	1,835.40	10	874.00	5	437.00	3	262.20	3	262.20
7	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	6	pack	118.38	6	118.38	0	0.00	0	0.00	0	0.00
8	GLUE, all purpose, gross weight: 200 grams min	62.10	5	jar	310.50	5	310.50	0	0.00	0	0.00	0	0.00
9	STAPLE WIRE, STANDARD, (26/6)	22.55	19	box	428.45	10	225.50	3	67.65	3	67.65	3	67.65
10	TAPE, MASKING, width: 24mm (±1mm)	9.43	110	roll	1,037.40	101	546.00	3	163.80	3	163.80	3	163.80
11	TAPE, TRANSPARENT, width: 48mm (±1mm)	19.97	8	roll	159.76	5	99.85	1	19.97	1	19.97	1	19.97
12	ELECTRIC FAN, STAND type, plastic blade	856.88	3	unit	2,570.64	3	2,570.64	0	0.00	0	0.00	0	0.00
	ELECTRIC FAN, WALL type, plastic blade	770.11	1	unit	770.11	1	770.11	0	0.00	0	0.00	0	0.00
14	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	39.39	2	piece	78.78	2	78.78	0	0.00	0	0.00	0	0.00
15	RULER, plastic, 450mm (18"), width: 38mm min	17.68	5	piece	88.40	5	88.40	0	0.00	0	0.00	0	0.00
16	AIR FRESHENER, aerosol, 280ml/150g min	86.06	5	can	430.30	2	172.12	1	86.06	1	86.06	1	86.06
17	BROOM, soft (tambo)	136.24	2	piece	272.48	2	272.48	0	0.00	0	0.00	0	0.00
18	BROOM, STICK (TING-TING), usable length: 760mm min	18.20	2	piece	36.40	2	36.40	0	0.00	0	0.00	0	0.00
19	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	41.60	5	bottle	208.00	2	83.20	1	41.60	1	41.60	1	41.60

20	DISINFECTANT SPRAY, aerosol type, 400-550 grams	128.96	2	can	257.92	2	257.92	0	0.00	0	0.00	0	0.00
21	DUST PAN, non-rigid plastic, w/ detachable handle	24.83	1	piece	24.83	1	24.83	0	0.00	0	0.00	0	0.00
22	RAGS, all cotton, 32 pieces per kilogram min	53.82	5	bundle	269.10	5	269.10	0	0.00	0	0.00	0	0.00
23	TRASHBAG, plastic, transparent	134.68	10	roll	1,346.80	10	1,346.80	0	0.00	0	0.00	0	0.00
24	WASTEBASKET, non-rigid plastic	23.59	5	piece	117.95	5	117.95	0	0.00	0	0.00	0	0.00
25	Desktop Computer, branded	39,208.00	1	unit	39,208.00	1	39,208.00	0	0.00	0	0.00	0	0.00
26	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	2,714.00	8	piece	21,712.00	3	8,142.00	2	5,428.00	2	5,428.00	1	2,714.00
27	MOUSE, optical, USB connection type	111.30	2	unit	222.60	2	222.60	0	0.00	0	0.00	0	0.00
28	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	38,100.97	2	unit	76,201.94	2	76,201.94	0	0.00	0	0.00	0	0.00
29	ENVELOPE, DOCUMENTARY, for A4	673.09	1	box	673.09	1	673.09	0	0.00	0	0.00	0	0.00
30	CALCULATOR, compact, 12 digits	346.85	10	unit	3,468.50	10	3,468.50	0	0.00	0	0.00	0	0.00
31	INK CART, HP CZ107AA, (HP678), Black	366.08	12	cart	4,392.96	5	1,830.40	3	1,098.24	2	732.16	2	732.16
32	INK CART, HP CZ108AA, (HP678), Tricolor	366.08	12	cart	4,392.96	5	1,830.40	3	1,098.24	2	732.16	2	732.16
33	DOCUMENT CAMERA, 3.2M pixels	28,860.00	1	unit	28,860.00	1	28,860.00	0	0.00	0	0.00	0	0.00
34	PHILIPPINE NATIONAL FLAG, 100% polyester	284.84	2	piece	569.68	2	569.68	0	0.00	0	0.00	0	0.00
35	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	5,613.25	1	unit	5,613.25	1	5,613.25	0	0.00	0	0.00	0	0.00
36	CHAIR, monobloc, beige, with backrest, w/o armrest	303.68	10	piece	3,036.80	10	3,036.80	0	0.00	0	0.00	0	0.00
37	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	5	piece	173.05	5	173.05	0	0.00	0	0.00	0	0.00
38	Swivel Chair	8,000.00	5		40,000.00	5	8,000.00	0	0.00	0	0.00	0	0.00
39	cellphone	11,000.00	2		22,000.00	2	11,000.00	0	0.00	0	0.00	0	0.00
TOTAL					272,321.15								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SALVACION M. RODRIGUEZ
Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Santa Ana, Cagayan

Plan Control No. _____					Planned Amount					Page ____ of ____ pages			
Department/ Office: OFFICE OF THE ACCOUNTING					Regular	Contingency		Total		Date Submitted: _____			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	40	bottle	1,751.60	10	437.90	10	437.90	10	437.90	10	437.90
2	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	170.56	48	ream	8,186.88	12	2,046.72	12	2,046.72	12	2,046.72	12	2,046.72
3	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	181.42	48	ream	8,708.16	12	2,177.04	12	2,177.04	12	2,177.04	12	2,177.04
4	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	48	ream	6,165.12	12	1,541.28	12	1,541.28	12	1,541.28	12	1,541.28
5	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	48	ream	8,131.20	12	2,032.80	12	2,032.80	12	2,032.80	12	2,032.80
6	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	6	book	611.52	2	203.84	2	203.84	2	203.84	0	0.00
7	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	87.40	24	pack	2,097.60	6	524.40	6	524.40	6	524.40	6	524.40
8	BATTERY, dry cell, AA, 2 pieces per blister pack	19.73	12	pack	236.76	3	59.19	3	59.19	3	59.19	3	59.19
9	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	36	pack	710.28	9	177.57	9	177.57	9	177.57	9	177.57
10	GLUE, all purpose, gross weight: 200 grams min	62.10	2	jar	124.20	1	62.10	0	0.00	1	62.10	0	0.00
11	STAPLE WIRE, STANDARD, (26/6)	22.55	12	box	270.60	3	67.65	3	67.65	3	67.65	3	67.65
12	TAPE, MASKING, width: 48mm (±1mm)	106.60	2	roll	213.20	1	106.60	0	0.00	1	106.60	0	0.00
14	TAPE, TRANSPARENT, width: 48mm (±1mm)	19.97	2	roll	39.94	1	19.97	0	0.00	1	19.97	0	0.00
15	TWINE, plastic, one (1) kilo per roll	58.24	1	roll	58.24	0	0.00	0	0.00	1	58.24	0	0.00
16	ELECTRIC FAN, STAND type, plastic blade	856.88	2	unit	1,713.76	1	856.88	0	0.00	1	856.88	0	0.00
17	RULER, plastic, 450mm (18"), width: 38mm min	17.68	4	piece	70.72	4	70.72	0	0.00	0	0.00	0	0.00
18	AIR FRESHENER, aerosol, 280ml/150g min	86.06	4	can	344.24	1	86.06	1	86.06	1	86.06	1	86.06
19	DISINFECTANT SPRAY, aerosol type, 400-550 grams	128.96	2	can	257.92	1	128.96	0	0.00	1	128.96	0	0.00
20	FLASH DRIVE, 16 GB capacity	167.44	6	piece	1,004.64	3	502.32	0	0.00	3	502.32	0	0.00
21	MOUSE, optical, USB connection type	111.30	4	unit	445.20	1	111.30	1	111.30	1	111.30	1	111.30
22	CORRECTION TAPE, film base type, UL 6m min	14.02	32	piece	448.64	8	112.16	8	112.16	8	112.16	8	112.16
23	FOLDER, FANCY, for A4 size documents	270.40	5	bundle	1,352.00	2	540.80	1	270.40	1	270.40	1	270.40
24	FOLDER, FANCY, for legal size documents	311.88	5	bundle	1,559.40	2	623.76	1	311.88	1	311.88	1	311.88
25	MARKER, PERMANENT, bullet type, black	8.98	24	piece	215.52	6	53.88	6	53.88	6	53.88	6	53.88

26	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	4	box	83.16	1	20.79	1	20.79	1	20.79	1	20.79
27	CUTTER KNIFE, for general purpose	33.43	2	piece	66.86	1	33.43	0	0.00	1	33.43	0	0.00
28	PENCIL SHARPENER, manual, single cutter head	202.80	1	piece	202.80	0	0.00	1	202.80	0	0.00	0	0.00
29	PUNCHER, paper, heavy duty, with two hole guide	131.96	1	piece	131.96	1	131.96	0	0.00	0	0.00	0	0.00
30	SCISSORS, symmetrical, blade length: 65mm min	40.56	6	pair	243.36	2	81.12	2	81.12	1	40.56	1	40.56
31	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.80	8	piece	1,414.40	2	353.60	2	353.60	2	353.60	2	353.60
32	CALCULATOR, compact, 12 digits	346.85	4	unit	1,387.40	1	346.85	1	346.85	1	346.85	1	346.85
33	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	9,297.60	1	unit	9,297.60	0	0.00	1	9,297.60	0	0.00	0	0.00
34	INK CART, EPSON C13T664100 (T6641), Black	249.60	12	cart	2,995.20	3	748.80	3	748.80	3	748.80	3	748.80
35	INK CART, EPSON C13T664200 (T6642), Cyan	249.60	4	cart	998.40	1	249.60	1	249.60	1	249.60	1	249.60
36	INK CART, EPSON C13T664300 (T6643), Magenta	249.60	4	cart	998.40	1	249.60	1	249.60	1	249.60	1	249.60
37	INK CART, EPSON C13T664400 (T6644), Yellow	249.60	4	cart	998.40	1	249.60	1	249.60	1	249.60	1	249.60
38	INK CART, HP CZ107AA, (HP678), Black	366.08	8	cart	2,928.64	2	732.16	2	732.16	2	732.16	2	732.16
39	INK CART, HP CZ108AA, (HP678), Tricolor	366.08	2	cart	732.16	1	366.08	0	0.00	1	366.08	0	0.00
40	ERASER, PLASTIC/RUBBER, for pencil draft/writing	4.42	12	piece	53.04	3	13.26	3	13.26	3	13.26	3	13.26
41	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	12	piece	415.32	3	103.83	3	103.83	3	103.83	3	103.83
42	Toner cart, HP CF279A LaserJet Pro MFP M26A Black	4,000.00	4	cart	16,000.00	1	4,000.00	1	4,000.00	1	4,000.00	1	4,000.00
43	HBW Ballpen black	120.00	2	box	240.00	1	120.00	0	0.00	1	120.00	0	0.00
44	UNINTERRUPTIBLE POWER SUPPLY (UPS)	3,500.00	2	unit	7,000.00	0	0.00	1	3,500.00	0	0.00	1	3,500.00
TOTAL					90,904.44								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

MAGNERECIO D. PASCUA
Head of Department/Office

**ANNUAL PROCUREMENT PLAN
CY 2020**

Province, City or Municipality: Santa Ana, Cagayan

Plan Control No. _____					Planned Amount				
Department/ Office: OFFICE OF THE BUDGET					Regular	Contingency		Total	
Item No.	Description	Unit Cost	Quantity		Total Cost	D I S T R I B U T I O N			
			No.	Description		1st Quarter		2nd Quarter	
						Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	12.00	bottle	525.48	3	131.37	3	131.37
2	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	35.00	ream	4,495.40	10	1,284.40	10	1,284.40
3	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	35.00	ream	5,929.00	10	1,694.00	10	1,694.00
4	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	87.40	25.00	pack	2,185.00	7	611.80	6	524.40
5	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	2,714.00	2.00	piece	5,428.00	2	5,426.00	0	0.00
6	FLASH DRIVE, 16 GB capacity	167.44	2.00	piece	334.88	1	167.44	0	0.00
7	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	30.49	59.00	piece	1,799.07	15	457.39	15	457.39
8	FOLDER, FANCY, for legal size documents	311.88	16.00	bundle	4,990.08	4	1,247.52	4	1,247.52
9	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	5.00	box	70.20	2	28.08	1	14.04
10	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	4.00	box	83.16	2	41.58	0	0.00
11	SCISSORS, symmetrical, blade length: 65mm min	40.56	2.00	pair	81.12	1	40.56	0	0.00
12	INK CART, EPSON C13T664100 (T6641), Black	249.60	16.00	cart	3,993.60	4	998.40	4	998.40
13	INK CART, EPSON C13T664200 (T6642), Cyan	249.60	14.00	cart	3,494.40	3	748.80	4	998.40
14	INK CART, EPSON C13T664300 (T6643), Magenta	249.60	14.00	cart	3,494.40	3	748.80	4	998.40

15	INK CART, EPSON C13T664400 (T6644), Yellow	249.60	14.00	cart	3,494.40	3	748.80	4	998.40
16	uni Correction Pen	102.75	8.00	piece	822.00	2	205.50	2	205.50
17	sliding folder paper (colored)	92.94	9.00	doz	836.47	3	278.83	2	185.88
18	redstone paste 200g	50.00	8.00	piece	400.00	2	100.00	2	100.00
19	Ballpen-Black (Faber Castle)	587.98	4.00	box	2,351.92	1	587.98	1	587.98
20	Glossy Photo paper A4 size	320.00	2.00	pack	640.00	2	640.00	0	0.00
TOTAL					45,448.58				

This is to certify that the above procurement plan is in accordance with the objective of this Office.

EMERLINDA R. RODRIGUEZ

Head of Department/Office

Page ___ of ___ pages

Date Submitted:

3 U T I O N

3rd Quarter		4th Quarter	
Qty.	Amount	Qty.	Amount
3	131.37	3	131.37
10	1,284.40	5	642.20
10	1,694.00	5	847.00
6	524.40	6	524.40
0	0.00	0	0.00
1	167.44	0	0.00
15	457.39	14	426.90
4	1,247.52	4	1,247.52
1	14.04	1	14.04
2	41.58	0	0.00
1	40.56	0	0.00
4	998.40	4	998.40
3	748.80	4	998.40
3	748.80	4	998.40

3	748.80	4	998.40
2	205.50	2	205.50
2	185.88	2	185.88
2	100.00	2	100.00
1	587.98	1	587.98
0	0.00	0	0.00

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Santa Ana, Cagayan

Plan Control No. _____					Planned Amount					Page ____ of ____ pages			
Department/ Office: OFFICE OF THE MPDC					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	20	bottle	875.80	5	218.95	5	218.95	5	218.95	5	218.95
2	STAMP PAD INK, purple or violet	30.80	1	bottle	30.80	1	30.80	0	0.00	0	0.00	0	0.00
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	36	ream	4,623.84	10	1,284.40	8	1,027.52	10	1,284.40	8	1,027.52
4	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	36	ream	6,098.40	10	1,694.00	8	1,355.20	10	1,694.00	8	1,355.20
5	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	87.40	2	pack	174.80	1	87.40	0	0.00	1	87.40	0	0.00
6	GLUE, all purpose, gross weight: 200 grams min	62.10	2	jar	124.20	1	62.10	0	0.00	1	62.10	0	0.00
7	STAPLE WIRE, STANDARD, (26/6)	22.55	2	box	45.10	1	22.55	0	0.00	1	22.55	0	0.00
8	TAPE, MASKING, width: 24mm (±1mm)	54.60	2	roll	109.20	1	54.60	0	0.00	1	54.60	0	0.00
9	TAPE, MASKING, width: 48mm (±1mm)	106.60	1	roll	106.60	1	106.60	0	0.00		0.00	0	0.00
10	TAPE, TRANSPARENT, width: 24mm (±1mm)	10.09	2	roll	20.18	1	10.09	0	0.00	1	10.09	0	0.00
11	TAPE, TRANSPARENT, width: 48mm (±1mm)	19.97	1	roll	19.97	1	19.97	0	0.00	0	0.00	0	0.00
12	ELECTRIC FAN, STAND type, plastic blade	856.88	1	unit	856.88	1	856.88	0	0.00	0	0.00	0	0.00
13	AIR FRESHENER, aerosol, 280ml/150g min	86.06	2	can	172.12	1	86.06	0	0.00	1	86.06	0	0.00
14	Desktop Computer, branded	39,208.00	1	unit	39,208.00	1	39,208.00	0	0.00	0	0.00	0	0.00
15	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	2,714.00	1	piece	2,714.00	1	2,714.00	0	0.00	0	0.00	0	0.00
16	FLASH DRIVE, 16 GB capacity	167.44	5	piece	837.20	5	837.20	0	0.00	0	0.00	0	0.00
17	MOUSE, optical, USB connection type	111.30	1	unit	111.30	1	111.30	0	0.00	0	0.00	0	0.00
18	CORRECTION TAPE, film base type, UL 6m min	14.05	8	piece	112.36	2	28.10	2	28.10	2	28.08	2	28.08
19	DATA FILE BOX, made of chipboard, with closed ends	77.10	2	piece	154.20	2	154.20	0	0.00	0	0.00	0	0.00
20	DATA FOLDER, made of chipboard, taglia lock	68.64	1	piece	68.64	1	68.64	0	0.00	0	0.00	0	0.00
21	FILE ORGANIZER, expanding, plastic, 12 pockets	86.04	1	piece	86.04	1	86.04	0	0.00	0	0.00	0	0.00

22	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	952.64	1	box	952.64	1	952.64	0	0.00	0	0.00	0	0.00
23	FOLDER, TAGBOARD, for A4 size documents	279.00	1	pack	279.00	1	279.00	0	0.00	0	0.00	0	0.00
24	FOLDER, TAGBOARD, for legal size documents	321.36	1	pack	321.36	1	321.36	0	0.00	0	0.00	0	0.00
25	MARKER, PERMANENT, bullet type, black	8.98	4	piece	35.92	2	17.96	0	0.00	2	17.96	0	0.00
26	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	1	box	20.79			0	0.00	0	0.00	1	20.79
27	PUNCHER, paper, heavy duty, with two hole guide	131.96	1	piece	131.96	1	131.96	0	0.00	0	0.00	0	0.00
28	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.80	2	piece	353.60	1	176.80	0	0.00	1	176.80	0	0.00
29	INK CART, EPSON C13T664100 (T6641), Black	249.60	4	cart	998.40	2	499.20	0	0.00	2	499.20	0	0.00
30	INK CART, EPSON C13T664200 (T6642), Cyan	249.60	4	cart	998.40	2	499.20	0	0.00	2	499.20	0	0.00
31	INK CART, EPSON C13T664300 (T6643), Magenta	249.60	4	cart	998.40	2	499.20	0	0.00	2	499.20	0	0.00
32	INK CART, EPSON C13T664400 (T6644), Yellow	249.60	4	cart	998.40	2	499.20	0	0.00	2	499.20	0	0.00
33	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	4	piece	138.44	1	34.61	1	34.61	1	34.61	1	34.61
34	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	34.61	4	piece	138.44	1	34.61	1	34.61	1	34.61	1	34.61
35	Swivel chair	1,500.00	2	piece	3,000.00	2	3,000.00	0	0.00	0	0.00	0	0.00
36	Steel Cabinet (4 layer)	8,000.00	1	unit	8,000.00	1	8,000.00	0	0.00	0	0.00	0	0.00
37	White Folder (legal)	25.00	37	pcs	925.00	25	625.00	0	0.00	0	0.00	12	300.00
38	White Folder (letter)	20.00	37	pcs	740.00	25	500.00	0	0.00	0	0.00	12	240.00
39	PAPER, Multi-Purpose (COPY) Letter, 70 gsm	125.00	32	ream	4,000.00	8	1,000.00	8	1,000.00	8	1,000.00	8	1,000.00
40	Parker SignPen (Black)	1,000.00	2	piece	2,000.00	1	1,000.00	0	0.00	1	1,000.00	0	0.00
41	Parker SignPen (Blue)	1,000.00	2	piece	2,000.00	1	1,000.00	0	0.00	1	1,000.00	0	0.00
42	Toner (Sharp MX 8200)	1,000.00	4	piece	4,000.00	1	1,000.00	1	1,000.00	1	1,000.00	1	1,000.00
43	Key board	300.00	1	piece	300.00	1	300.00	0	0.00	0	0.00	0	0.00
44	UNINTERRUPTIBLE POWER SUPPLY (UPS)	1,500.00	2		3,000.00	1	1,500.00	0	0.00	1	1,500.00	0	0.00
TOTAL					90,880.38								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ROMEO A. ASUNCION
Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Santa Ana, Cagayan

Plan Control No. _____					Planned Amount						Page ___ of ___ pages	
Department/ Office: <u>OFFICE OF THE ASSESSOR</u>					Regular	Total				Date Submitted:		
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION						
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.99	6	bottle	263.94	2	87.98	1	43.99	1	43.99	2
2	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	32.22	1	pad	32.22	1	32.22	0	0.00	0	0.00	0
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	114.51	59	ream	6,756.36	15	1,717.72	15	1,717.72	15	1,717.72	14
4	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	129.98	58	ream	7,538.80	15	1,949.69	15	1,949.69	14	1,819.71	14
5	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	65.42	7	pack	457.91	2	130.83	1	65.42	2	130.83	2
6	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	0.00	0	book	70.72	0	0.00	0	0.00	0	0.00	0
7	BATTERY, dry cell, AA, 2 pieces per blister pack	19.73	4	pack	78.92	1	19.73	1	19.73	1	19.73	1
8	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.50	4	pack	78.00	1	19.50	1	19.50	1	19.50	1
9	STAPLE WIRE, STANDARD, (26/6)	20.05	5	box	100.25	2	40.10	0	0.00	2	40.10	1
10	TAPE, MASKING, width: 24mm (±1mm)	55.12	3	roll	165.36	2	110.24	0	0.00	1	55.12	0
11	TAPE, TRANSPARENT, width: 24mm (±1mm)	9.10	2	roll	18.20	1	9.10	0	0.00	1	9.10	0
12	AIR FRESHENER, aerosol, 280ml/150g min	86.06	1	can	86.06	1	86.06	0	0.00	0	0.00	0
13	CORRECTION TAPE, film base type, UL 6m min	17.56	8	piece	140.45	5	87.78	3	52.67	0	0.00	0
14	ENVELOPE, DOCUMENTARY, for A4 size document	408.14	1	box	408.14	1	408.14	0	0.00	0	0.00	0
15	ENVELOPE, DOCUMENTARY, for legal size document	518.08	1	box	518.08	1	518.08	0	0.00	0	0.00	0

16	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	30.49	5	piece	152.46	5	152.46	0	0.00	0	0.00	0
17	FOLDER, FANCY, for A4 size documents	253.29	1	bundle	253.29	1	253.29	0	0.00	0	0.00	0
18	FOLDER, FANCY, for legal size documents	291.20	1	bundle	291.20	1	291.20	0	0.00	0	0.00	0
19	PAPER CLIP, vinyl/plastic coat, length: 32mm min	5.98	4	box	23.92	3	17.94	1	5.98	0	0.00	0
20	PAPER CLIP, vinyl/plastic coat, length: 48mm min	19.11	2	box	38.22	2	38.22	0	0.00	0	0.00	0
21	CUTTER BLADE, for heavy duty cutter	11.78	2	piece	23.55	2	23.55	0	0.00	0	0.00	0
22	PUNCHER, paper, heavy duty, with two hole guide	131.96	1	piece	131.96	1	131.96	0	0.00	0	0.00	0
23	CALCULATOR, compact, 12 digits	135.20	1	unit	135.20	1	135.20	0	0.00	0	0.00	0
24	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	7	piece	242.26	5	173.06	0	0.00	2	69.20	0
25	Toner (sharp) zerox machine	5,000.00	3	piece	15,000.00	1	5,000.00	0	0.00	1	5,000.00	1
26	ballpen pilot black	104.00	5	box	520.00	2	150.00	0	150.00	2	150.00	1
27	Ballpen pilot blue	112.00	3	box	336.00	2	84.00	0	84.00	1	168.00	0
28	Indes Cards(Ownership Record)	8.00	750	piece	6,000.00	250	2,000.00	250	2,000.00	250	2,000.00	0
29	folder long	55.00	2	box	110.00	1	55.00	1	55.00	0	0.00	0
30	folder short	50.00	1	box	50.00	1	50.00	0	0.00	0	0.00	0
31	pencil mongol #2	76.52	2	box	153.04	1	76.52	0	0.00	1	76.52	0
32	plastic fastener	48.00	4	boxes	192.00	2	96.00	1	48.00	1	48.00	0
33	pilot pentel pen black	45.00	2	pcs	90.00	2	90.00	0	0.00	0	0.00	0
34	Brother (J100)LC39XL ink B/Y/M/C	890.00	6	set	5,340.00	2	1,780.00	1	890.00	2	1,780.00	1
TOTAL					45,796.51							

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. NASARIO S. BACLIG

Head of Department/Office

Quarter
Amount
87.98
0.00
1,603.20
1,819.71
130.83
0.00
19.73
19.50
20.05
0.00
0.00
0.00
0.00
0.00
0.00

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Sta. Ana, Cagayan

Plan Control No. _____					Planned Amount						Page ____ of ____ pages		
Department/ Office: <u>OFFICE OF THE REGISTRAR</u>					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	D I S T R I B U T I O N							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	INSECTICIDE, aerosol type, net content: 600ml min	139.36	4	can	557.44	1	139.36	1	139.36	1	139.36	1	139.36
2	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	12	bottle	525.48	3	131.37	3	131.37	3	131.37	3	131.37
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	30.80	4	bottle	123.20	1	30.80	1	30.80	1	30.80	1	30.80
4	CARBON FILM, PE, black, size 216mm x 330mm	208.52	2	box	417.04	1	208.52	0	0.00	0	0.00	1	208.52
5	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	14	ream	1,798.16	4	513.76	4	513.76	3	385.32	3	385.32
6	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	14	ream	2,371.60	4	677.60	4	677.60	3	508.20	3	508.20
7	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	70.72	4	book	282.88	1	70.72	1	70.72	1	70.72	1	70.72
8	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	87.40	11	pack	961.40	2	174.80	3	262.20	3	262.20	3	262.20
9	BATTERY, dry cell, AA, 2 pieces per blister pack	19.73	6	pack	118.38	2	39.46	1	19.73	1	19.73	2	39.46
10	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	10	pack	197.30	3	59.19	2	39.46	2	39.46	3	59.19
11	GLUE, all purpose, gross weight: 200 grams min	62.10	4	jar	248.40	1	62.10	1	62.10	1	62.10	1	62.10
12	STAPLE WIRE, for heavy duty staplers, (23/13)	19.76	16	box	316.16	4	79.04	4	79.04	4	79.04	4	79.04
13	TAPE, TRANSPARENT, width: 24mm (±1mm)	10.09	3	roll	30.27	3	30.27	0	0.00	0	0.00	0	0.00
14	AIR FRESHENER, aerosol, 280ml/150g min	86.06	4	can	344.24	2	172.12	0	0.00	2	172.12	0	0.00
15	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	2,714.00	1	piece	2,714.00	1	2,714.00	0	0.00	0	0.00	0	0.00
16	FLASH DRIVE, 16 GB capacity	167.44	2	oiece	334.88	2	334.88	0	0.00	0	0.00	0	0.00
17	Laptop Computer, branded	45,747.52	1	unit	45,747.52	1	45,747.52	0	0.00	0	0.00	0	0.00
18	PRINTER, LASER, monochrome, network-ready	724.88	1	unit	724.88	1	724.88	0	0.00	0	0.00	0	0.00
19	CORRECTION TAPE, film base type, UL 6m min	14.02	25	piece	350.50	10	140.20	5	70.10	5	70.10	5	70.10
20	DATA FOLDER, made of chipboard, taglia lock	68.64	18	piece	1,235.52	6	411.84	4	274.56	4	274.56	4	274.56
21	ENVELOPE, DOCUMENTARY, for A4 size document	673.09	4	box	2,692.36	1	673.09	1	673.09	1	673.09	1	673.09
22	ENVELOPE, DOCUMENTARY, for legal size document	927.16	4	box	3,708.64	1	927.16	1	927.16	1	927.16	1	927.16

23	ENVELOPE, MAILING,white, 80gsm (-5%)	362.44	2	box	724.88	1	362.44	0	0.00	0	0.00	1	362.44
24	FASTENER, METAL, 70mm between prongs	83.41	4	box	333.64	1	83.41	1	83.41	1	83.41	1	83.41
25	FILE TAB DIVIDER, bristol board, for legal	14.23	6	set	85.38	3	42.69	1	14.23	1	14.23	1	14.23
26	FOLDER, FANCY, for A4 size documents	270.40	6	bundle	1,622.40	2	540.80	1	270.40	1	270.40	2	540.80
27	FOLDER, FANCY, for legal size documents	311.88	4	bundle	1,247.52	1	311.88	1	311.88	1	311,88	1	311.88
28	MARKER, PERMANENT, bullet type, black	8.98	8	piece	71.84	2	17.96	2	17.96	2	17.96	2	17.96
29	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	4	box	56.16	1	14.04	1	14.04	1	14.04	1	14.04
30	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	2	box	41.58	1	20.79	0	0.00	1	20.79	0	0.00
31	CUTTER BLADE, for heavy duty cutter	14.82	2	piece	29.64	1	14.82	0	0.00	1	14.82	0	0.00
32	DATING AND STAMPING MACHINE, heavy duty	453.96	2	piece	907.92	1	453.96	0	0.00	1	453.96	0	0.00
33	PENCIL SHARPENER, manual, single cutter head	202.80	1	piece	202.80	1	202.80	0	0.00	0	0.00	0	0.00
34	PUNCHER, paper, heavy duty, with two hole guide	131.96	2	piece	263.92	2	263.92	0	0.00	0	0.00	0	0.00
35	SCISSORS, symmetrical, blade length: 65mm min	40.56	1	pair	40.56	1	40.56	0	0.00	0	0.00	0	0.00
36	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.80	4	piece	707.20	4	707.20	0	0.00	0	0.00	0	0.00
37	STAPLE REMOVER, PLIER-TYPE	24.90	2	piece	49.80	2	49.80	0	0.00	0	0.00	0	0.00
38	INK CART, EPSON C13T664100 (T6641), Black	249.60	20	cart	4,992.00	5	1,248.00	5	1,248.00	5	1,248.00	5	1,248.00
39	INK CART, EPSON C13T664200 (T6642), Cyan	249.60	4	cart	998.40	1	249.60	1	249.60	1	249.60	1	249.60
40	INK CART, EPSON C13T664300 (T6643), Magenta	249.60	4	cart	998.40	1	249.60	1	249.60	1	249.60	1	249.60
41	INK CART, EPSON C13T664400 (T6644), Yellow	249.60	4	cart	998.40	1	249.60	1	249.60	1	249.60	1	249.60
42	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	16	piece	553.76	4	138.44	4	138.44	4	138.44	4	138.44
43	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	34.61	9	piece	311.49	3	103.83	2	69.22	2	69.22	2	69.22
44	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	34.61	8	piece	276.88	2	69.22	2	69.22	2	69.22	2	69.22
TOTAL					81,314.82								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. REMEDIOS A. NEPOMUCENO
Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Santa Ana, Cagayan

Plan Control No. _____					Planned Amount					Page ___ of ___ pages			
Department/ Office: OFFICE OF TH ENGINEERING					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.99	12	BOTTLE	527.90	12	527.90	0	0.00	0	0.00	0	0.00
2	STAMP PAD INK, purple or violet	25.00	4	BOTTLE	100.00	4	100.00	0	0.00	0	0.00	0	0.00
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	114.51	40	REAM	4,580.56	10	1,145.14	10	1,145.14	10	1,145.14	10	1,145.14
4	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	129.98	40	REAM	5,199.16	10	1,299.79	10	1,299.79	10	1,299.79	10	1,299.79
5	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	65.42	8	PACK	523.32	2	130.83	2	130.83	2	130.83	2	130.83
6	GLUE, all purpose, gross weight: 200 grams min	47.83	2	JAR	95.65	2	95.65	0	0.00	0	0.00	0	0.00
7	STAPLE WIRE, STANDARD, (26/6)	20.05	2	BOX	40.10	2	40.10	0	0.00	0	0.00	0	0.00
8	TAPE, MASKING, width: 24mm (±1mm)	55.12	4	ROLL	220.48	1	55.12	1	55.12	1	55.12	1	55.12
9	AIR FRESHENER, aerosol, 280ml/150g min	86.06	4	CAN	344.24	1	86.06	1	86.06	1	86.06	1	86.06
10	CLEANSER, SCOURING POWDER, 350g min./can	23.92	1	CAN	23.92	1	23.92	0	0.00	0	0.00	0	0.00
11	FLASH DRIVE, 16 GB capacity	276.64	4	PIECE	1,106.56	4	1,106.56	0	0.00	0	0.00	0	0.00
12	CORRECTION TAPE, film base type, UL 6m min	17.56	10	PIECE	175.55	10	175.55	0	0.00	0	0.00	0	0.00
13	ENVELOPE, DOCUMENTARY, for A4 size document	408.14	1	BOX	408.14	1	408.14	0	0.00	0	0.00	0	0.00
14	ENVELOPE, DOCUMENTARY, for legal size document	518.08	1	BOX	518.08	1	518.08	0	0.00	0	0.00	0	0.00
15	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	738.40	1	BOX	738.40	1	738.40	0	0.00	0	0.00	0	0.00
16	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	30.49	20	PIECE	609.86	20	609.86	0	0.00	0	0.00	0	0.00
17	MARKER, whiteboard, black, felt tip, bullet type	10.31	4	PIECE	41.24	1	10.31	1	10.31	1	10.31	1	10.31
18	MARKER, PERMANENT, bullet type, black	9.65	3	PIECE	28.95	3	28.95	0	0.00	0	0.00	0	0.00
19	PAPER CLIP, vinyl/plastic coat, length: 32mm min	5.98	1	BOX	5.98	1	5.98	0	0.00	0	0.00	0	0.00
20	PAPER CLIP, vinyl/plastic coat, length: 48mm min	12.74	1	BOX	12.74	1	12.74	0	0.00	0	0.00	0	0.00

21	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	4	BOX	83.16	4	83.16	0	0.00	0	0.00	0	0.00
22	CUTTER BLADE, for heavy duty cutter	11.77	5	PIECE	58.86	5	58.86	0	0.00	0	0.00	0	0.00
23	CUTTER KNIFE, for general purpose	27.40	5	PIECE	137.02	5	137.02	0	0.00	0	0.00	0	0.00
24	DATING AND STAMPING MACHINE, heavy duty	478.38	2	PIECE	956.76	2	956.76	0	0.00	0	0.00	0	0.00
25	PUNCHER, paper, heavy duty, with two hole guide	131.96	2	PIECE	263.91	2	263.91	0	0.00	0	0.00	0	0.00
26	SCISSORS, symmetrical, blade length: 65mm min	15.60	5	PAIR	78.00	5	78.00	0	0.00	0	0.00	0	0.00
27	CALCULATOR, compact, 12 digits	135.20	3	UNIT	405.60	3	405.60	0	0.00	0	0.00	0	0.00
28	INK CART, EPSON C13T664100 (T6641), Black	254.80	8	CART	2,038.40	2	509.60	2	509.60	2	509.60	2	509.60
29	INK CART, EPSON C13T664200 (T6642), Cyan	254.80	8	CART	2,038.40	2	509.60	2	509.60	2	509.60	2	509.60
30	INK CART, EPSON C13T664300 (T6643), Magenta	254.80	8	CART	2,038.40	2	509.60	2	509.60	2	509.60	2	509.60
31	INK CART, EPSON C13T664400 (T6644), Yellow	254.80	8	CART	2,038.40	2	509.60	2	509.60	2	509.60	2	509.60
32	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	5	PIECE	173.06	5	173.06	0	0.00	0	0.00	0	0.00
33	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	34.61	5	PIECE	173.06	5	173.06	0	0.00	0	0.00	0	0.00
34	Toner (sharp) xerox machine	5,000.00	1	PIECE	5,000.00	1	5,000.00	0	0.00	0	0.00	0	0.00
35	expanding folder(green)	9.00	20	PIECE	180.00	20	60.00	0	60.00	0	60.00	0	0.00
36	ballpen panda black	225.00	2	DOX	450.00	2	150.00	0	150.00	0	150.00	0	0.00
37	Ballpen HBW blue	168.00	2	DOX	336.00	2	84.00	0	84.00	0	168.00	0	0.00
38	yellow pad	39.25	2	PAD	78.50	1	39.25	0	0.00	0	0.00	1	39.25
39	signing pen refill	100.00	5	PIECE	500.00	5	500.00	0	0.00	0	0.00	0	0.00
40	folder long	55.00	2	DOX	110.00	2	110.00	0	0.00	0	0.00	0	0.00
41	folder short	50.00	2	DOX	100.00	2	100.00	0	0.00	0	0.00	0	0.00
42	pencil mongol #2	70.00	2	DOX	140.00	2	140.00	0	0.00	0	0.00	0	0.00
43	plastic fastener	42.00	2	BOX	84.00	2	84.00	0	0.00	0	0.00	0	0.00
44	pilot pentel pen black	50.00	6	PIECE	300.00	6	300.00	0	0.00	0	0.00	0	0.00
45	HP2050INK#61 Black	800.00	10	PIECE	8,000.00	10	8,000.00	0	0.00	0	0.00	0	0.00
46	HP2050INK#61 colored	795.00	5	PIECE	3,975.00	5	3,975.00	0	0.00	0	0.00	0	0.00
TOTAL					45,037.36								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. EDMUNREY V. TABILISIMA

Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Santa Ana, Cagayan													
Plan Control No. _____													
Planned Amount													
Page ____ of ____ pages													
Department/ Office: OFFICE OF THE DSWD													
Regular Contingency Total Date Submitted:													
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	5	BOTTLE	218.95	5	218.95	0	0.00	0	0.00	0	0.00
2	STAMP PAD INK, purple or violet	30.80	5	BOTTLE	154.00	5	154.00	0	0.00	0	0.00	0	0.00
3	CARTOLINA, assorted colors	83.72	2	PACK	167.44	2	167.44	0	0.00	0	0.00	0	0.00
4	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	10	REAM	1,284.40	10	1,284.40	0	0.00	0	0.00	0	0.00
5	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	10	REAM	1,694.00	10	1,694	0	0.00	0	0.00	0	0.00
6	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	87.40	3	PACK	262.20	3	262.2	0	0.00	0	0.00	0	0.00
7	GLUE, all purpose, gross weight: 200 grams min	62.10	5	JAR	310.50	5	310.5	0	0.00	0	0.00	0	0.00
8	STAPLE WIRE, for heavy duty staplers, (23/13)	19.76	5	BOX	98.80	5	98.8	0	0.00	0	0.00	0	0.00
9	STAPLE WIRE, STANDARD, (26/6)	22.55	5	BOX	112.75	5	112.75	0	0.00	0	0.00	0	0.00
10	TAPE, MASKING, width: 24mm (±1mm)	54.60	2	ROLL	109.20	2	109.2	0	0.00	0	0.00	0	0.00
11	TAPE, MASKING, width: 48mm (±1mm)	106.60	3	ROLL	319.80	3	319.8	0	0.00	0	0.00	0	0.00
12	RULER, plastic, 450mm (18"), width: 38mm min	17.68	2	PIECE	35.36	2	35.36	0	0.00	0	0.00	0	0.00
13	AIR FRESHENER, aerosol, 280ml/150g min	86.06	3	CAN	258.18	3	258.18	0	0.00	0	0.00	0	0.00
14	BROOM, soft (tambo)	136.24	1	PIECE	136.24	1	136.24	0	0.00	0	0.00	0	0.00
15	BROOM, STICK (TINGTING), usable length: 760mm min	18.20	2	PIECE	36.40	2	36.4	0	0.00	0	0.00	0	0.00
16	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	41.60	2	BOTTLE	83.20	2	83.2	0	0.00	0	0.00	0	0.00
17	CLEANSER, SCOURING POWDER, 350g min./can	23.92	5	CAN	119.60	5	119.6	0	0.00	0	0.00	0	0.00
18	DETERGENT BAR, 140 grams as packed	9.03	3	BAR	27.09	3	27.09	0	0.00	0	0.00	0	0.00
19	DETERGENT POWDER, all purpose, 1kg	37.43	3	PACK	112.29	3	112.29	0	0.00	0	0.00	0	0.00
20	TRASHBAG, plastic, transparent	134.68	3	ROLL	404.04	3	404.04	0	0.00	0	0.00	0	0.00
21	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	2,714.00	1	PIECE	2,714.00	1	2,714	0	0.00	0	0.00	0	0.00
22	FLASH DRIVE, 16 GB capacity	167.44	3	PIECE	502.32	3	502.32	0	0.00	0	0.00	0	0.00
23	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	15.27	2	BOX	30.54	2	30.54	0	0.00	0	0.00	0	0.00
24	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	20.80	2	BOX	41.60	2	41.6	0	0.00	0	0.00	0	0.00
25	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	47.84	2	BOX	95.68	2	95.68	0	0.00	0	0.00	0	0.00
26	CORRECTION TAPE, film base type, UL 6m min	14.02	10	PIECE	140.20	10	140.2	0	0.00	0	0.00	0	0.00
27	DATA FILE BOX, made of chipboard, with closed ends	77.20	1	PIECE	77.20	1	77.2	0	0.00	0	0.00	0	0.00

28	DATA FOLDER, made of chipboard, taglia lock	68.64	2	PIECE	137.28	2	137.28	0	0.00	0	0.00	0	0.00
29	ENVELOPE, DOCUMENTARY, for A4 size document	673.09	1	BOX	673.09	1	673.09	0	0.00	0	0.00	0	0.00
30	FASTENER, METAL, 70mm between prongs	83.41	1	BOX	83.41	1	83.41	0	0.00	0	0.00	0	0.00
31	FILE TAB DIVIDER, bristol board, for A4	11.13	1	SET	11.13	1	11.13	0	0.00	0	0.00	0	0.00
32	FOLDER, FANCY, for A4 size documents	270.40	1	BUNDLE	270.40	1	270.40	0	0.00	0	0.00	0	0.00
33	FOLDER, FANCY, for legal size documents	311.88	1	BUNDLE	311.88	1	311.88	0	0.00	0	0.00	0	0.00
34	FOLDER, TAGBOARD, for A4 size documents	279.00	1	PACK	279.00	1	279	0	0.00	0	0.00	0	0.00
35	MARKER, whiteboard, blue, felt tip, bullet type	13.38	5	PIECE	66.90	5	66.9	0	0.00	0	0.00	0	0.00
36	MARKER, whiteboard, red, felt tip, bullet type	13.38	5	PIECE	66.90	5	66.9	0	0.00	0	0.00	0	0.00
37	MARKER, PERMANENT, bullet type, black	8.98	2	PIECE	17.96	2	17.96	0	0.00	0	0.00	0	0.00
38	PAPER CLIP, vinyl/plastic coat, length: 32mm min	7.76	5	BOX	38.80	5	38.8	0	0.00	0	0.00	0	0.00
39	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	5	BOX	70.20	5	70.2	0	0.00	0	0.00	0	0.00
40	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	10	BOX	207.90	10	207.9	0	0.00	0	0.00	0	0.00
41	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	34.13	5	PIECE	170.65	5	170.65	0	0.00	0	0.00	0	0.00
42	CUTTER BLADE, for heavy duty cutter	14.82	2	PIECE	29.64	2	29.64	0	0.00	0	0.00	0	0.00
43	PENCIL SHARPENER, manual, single cutter head	202.80	1	PIECE	202.80	1	202.8	0	0.00	0	0.00	0	0.00
44	SCISSORS, symmetrical, blade length: 65mm min	40.56	3	PAIR	121.68	3	121.68	0	0.00	0	0.00	0	0.00
45	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.80	1	PIECE	176.80	1	176.8	0	0.00	0	0.00	0	0.00
46	STAPLE REMOVER, PLIER-TYPE	24.90	3	PIECE	74.70	3	74.7	0	0.00	0	0.00	0	0.00
47	CALCULATOR, compact, 12 digits	346.85	1	UNIT	346.85	1	346.85	0	0.00	0	0.00	0	0.00
48	INK CART, EPSON C13T664100 (T6641), Black	249.60	5	CART	1,248.00	5	1,248	0	0.00	0	0.00	0	0.00
49	INK CART, EPSON C13T664200 (T6642), Cyan	249.60	5	CART	1,248.00	5	1,248	0	0.00	0	0.00	0	0.00
50	INK CART, EPSON C13T664300 (T6643), Magenta	249.60	5	CART	1,248.00	5	1,248	0	0.00	0	0.00	0	0.00
51	INK CART, EPSON C13T664400 (T6644), Yellow	249.60	5	CART	1,248.00	5	1,248	0	0.00	0	0.00	0	0.00
52	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	10	PIECE	346.10	10	346.1	0	0.00	0	0.00	0	0.00
TOTAL					18,242.05								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DAWN S. GARCIA

Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Santa Ana, Cagayan

Plan Control No.		Planned Amount											Page of pages	
Department/ Office: OFFICE OF THE AGRICULTURE		Regular				Contingency		Total				Date Submitted:		
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	INSECTICIDE, aerosol type, net content: 600ml min	139.36	8	CAN	1,114.88	2	278.72	2	278.72	2	278.72	2	278.72	
2	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	8	BOTTLE	350.32	2	87.58	2	87.58	2	87.58	2	87.58	
3	CARBON FILM, PE, black, size 210mm x 297mm	221.00	1	BOX	221.00	1	221.00	0	0.00	0	0.00	0	0.00	
4	CARTOLINA, assorted colors	83.72	4	PACK	334.88	2	167.44	0	0.00	2	167.44	0	0.00	
5	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	37.06	12	PAD	444.72	3	111.18	3	111.18	3	111.18	3	111.18	
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	170.56	40	REAM	6,822.40	10	1,705.60	10	1,705.60	10	1,705.60	10	1,705.60	
7	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	40	REAM	5,137.60	10	1,284.40	10	1,284.40	10	1,284.40	10	1,284.40	
8	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	40	REAM	6,776.00	10	1,694.00	10	1,694.00	10	1,694.00	10	1,694.00	
9	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	70.72	8	BOOK	565.76	2	141.44	2	141.44	2	141.44	2	141.44	
10	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	12	BOOK	1,223.04	3	305.76	3	305.76	3	305.76	3	305.76	
11	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	87.40	12	PACK	1,048.80	3	262.20	3	262.20	3	262.20	3	262.20	
12	BATTERY, dry cell, AA, 2 pieces per blister pack	19.73	8	PACK	157.84	2	39.46	2	39.46	2	39.46	2	39.46	
13	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	8	PACK	157.84	2	39.46	2	39.46	2	39.46	2	39.46	
14	GLUE, all purpose, gross weight: 200 grams min	62.10	8	JAR	496.80	2	124.20	2	124.20	2	124.20	2	124.20	
15	STAPLE WIRE, STANDARD, (26/6)	22.55	12	BOX	270.60	3	67.65	3	67.65	3	67.65	3	67.65	
16	TAPE, ELECTRICAL, 18mm x 16M min	18.67	8	ROLL	149.36	2	37.34	2	37.34	2	37.34	2	37.34	
17	TAPE, MASKING, width: 48mm (±1mm)	106.60	16	ROLL	1,705.60	4	426.40	4	426.40	4	426.40	4	426.40	
18	TAPE, PACKAGING, width: 48mm (±1mm)	19.97	16	ROLL	319.52	4	79.88	4	79.88	4	79.88	4	79.88	
19	TAPE, TRANSPARENT, width: 24mm (±1mm)	10.09	16	ROLL	161.44	4	40.36	4	40.36	4	40.36	4	40.36	
20	TWINE, plastic, one (1) kilo per roll	58.24	12	ROLL	698.88	3	174.72	3	174.72	3	174.72	3	174.72	
21	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	1,109.68	2	UNIT	2,219.36	1	1,109.68	0	0.00	1	1,109.68	0	0.00	
22	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	39.39	12	PIECE	472.68	3	118.17	3	118.17	3	118.17	3	118.17	
23	RULER, plastic, 450mm (18"), width: 38mm min	17.68	4	PIECE	70.72	4	70.72	0	0.00	0	0.00	0	0.00	
24	AIR FRESHENER, aerosol, 280ml/150g min	86.06	6	CAN	516.36	3	258.18	0	0.00	3	258.18	0	0.00	
25	BROOM, soft (tambo)	136.24	6	PIECE	817.44	3	408.72	0	0.00	3	408.72	0	0.00	
26	BROOM, STICK (TING-TING), usable length: 760mm min	18.20	6	PIECE	109.20	3	54.60	0	0.00	3	54.60	0	0.00	
27	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml can	41.60	24	BOTTLE	998.40	6	249.60	6	249.60	6	249.60	6	249.60	
28	CLEANSER, SCOURING POWDER, 350g min./can	23.92	24	CAN	574.08	6	143.52	6	143.52	6	143.52	6	143.52	
29	DETERGENT BAR, 140 grams as packed	9.03	12	BAR	108.36	3	27.09	3	27.09	3	27.09	3	27.09	
30	DETERGENT POWDER, all purpose, 1kg	37.43	12	PACK	449.16	3	112.29	3	112.29	3	112.29	3	112.29	
31	DISINFECTANT SPRAY, aerosol type, 400-550 grams	128.96	12	CAN	1,547.52	3	386.88	3	386.88	3	386.88	3	386.88	
32	DUST PAN, non-rigid plastic, w/ detachable handle	24.83	4	PIECE	99.32	2	49.66	0	0.00	2	49.66	0	0.00	
33	FLOOR WAX, PASTE, RED	309.76	2	CAN	619.52	1	309.76			1	309.76			
34	MOP BUCKET, heavy duty, hard plastic	2,288.00	4	UNIT	9,152.00	1	2,288.00	1	2,288.00	1	2,288.00	1	2,288.00	
35	RAGS, all cotton, 32 pieces per kilogram min	53.82	4	BUNDLE	215.28	1	53.82	1	53.82	1	53.82	1	53.82	
36	SCOURING PAD, made of synthetic nylon, 140 x 220mm	107.12	12	PACK	1,285.44	3	321.36	3	321.36	3	321.36	3	321.36	
37	TRASHBAG, plastic, transparent	134.68	12	ROLL	1,616.16	3	404.04	3	404.04	3	404.04	3	404.04	
38	Desktop Computer, branded	39,208.00	1	UNIT	39,208.00	1	39,208.00	0	0.00	0	0.00	0	0.00	
39	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	2,714.00	1	PIECE	2,714.00	1	2,714.00	0	0.00	0	0.00	0	0.00	
40	FLASH DRIVE, 16 GB capacity	167.44	4	PIECE	669.76	4	669.76	0	0.00	0	0.00	0	0.00	
41	MOUSE, optical, USB connection type	111.30	4	UNIT	445.20	4	445.20	0	0.00	0	0.00	0	0.00	
42	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	71.76	4	BOX	287.04	3	143.52	0	0.00	1	143.52	0	0.00	

43	CORRECTION TAPE, film base type, UL 6m min	14.02	24	PIECE	336.48	6	84.12	6	84.12	6	84.12	6	84.12
44	DATA FILE BOX, made of chipboard, with closed ends	77.20	6	PIECE	463.20	3	231.60	0	0.00	3	231.60	0	0.00
45	ENVELOPE, DOCUMENTARY, for A4 size document	673.09	2	BOX	1,346.18	1	673.09	0	0.00	1	673.09	0	0.00
46	ENVELOPE, DOCUMENTARY, for legal size document	927.16	2	BOX	1,854.32	1	927.16	0	0.00	1	927.16	0	0.00
47	ENVELOPE, MAILING, white, 80gsm (-5%)	362.44	2	BOX	724.88	1	362.44	0	0.00	1	362.44	0	0.00
48	ENVELOPE, mailing, white, with window	414.13	2	BOX	828.26	1	414.13	0	0.00	1	414.13	0	0.00
49	FILE ORGANIZER, expanding, plastic, 12 pockets	86.04	4	PIECE	344.16	2	172.08	0	0.00	2	172.08	0	0.00
50	MAGAZINE FILE BOX, LARGE size, made of chipboard	41.60	6	PIECE	249.60	3	124.80	0	0.00	3	124.80	0	0.00
51	MARKER, FLUORESCENT, 3 assorted colors per set	44.41	6	SET	266.46	3	133.23	0	0.00	3	133.23	0	0.00
52	MARKER, whiteboard, black, felt tip, bullet type	13.38	24	PIECE	321.12	12	160.56	0	0.00	12	160.56	0	0.00
53	MARKER, whiteboard, blue, felt tip, bullet type	13.38	24	PIECE	321.12	12	160.56	0	0.00	12	160.56	0	0.00
54	MARKER, whiteboard, red, felt tip, bullet type	13.38	24	PIECE	321.12	12	160.56	0	0.00	12	160.56	0	0.00
55	MARKER, PERMANENT, bullet type, black	8.98	24	PIECE	215.52	12	107.76	0	0.00	12	107.76	0	0.00
56	MARKER, PERMANENT, bullet type, blue	8.98	24	PIECE	215.52	12	107.76	0	0.00	12	107.76	0	0.00
57	MARKER, PERMANENT, bullet type, red	8.98	24	PIECE	215.52	12	107.76	0	0.00	12	107.76	0	0.00
58	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	36	BOX	748.44	12	249.48	0	0.00	12	249.48	12	249.48
59	RUBBER BAND, 70mm min (av flat length (#18))	109.50	2	BOX	219.00	1	109.50	0	0.00	1	109.50	0	0.00
60	CUTTER BLADE, for heavy duty cutter	14.82	6	PIECE	88.92	3	44.46	0	0.00	3	44.46	0	0.00
61	CUTTER KNIFE, for general purpose	33.43	6	PIECE	200.58	3	100.29	0	0.00	3	100.29	0	0.00
62	DATING AND STAMPING MACHINE, heavy duty	453.96	1	PIECE	453.96	1	453.96	0	0.00	0	0.00	0	0.00
63	PENCIL SHARPENER, manual, single cutter head	202.80	1	PIECE	202.80	1	202.80	0	0.00	0	0.00	0	0.00
64	PUNCHER, paper, heavy duty, with two hole guide	131.96	1	PIECE	131.96	1	131.96	0	0.00	0	0.00	0	0.00
65	SCISSORS, symmetrical, blade length: 65mm min	40.56	2	PAIR	81.12	1	40.56	0	0.00	1	40.56	0	0.00
66	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.80	2	PIECE	353.60	1	176.80	0	0.00	1	176.80	0	0.00
67	STAPLER, BINDER TYPE, heavy duty, desktop	914.16	1	UNIT	914.16	1	914.16	0	0.00	0	0.00	0	0.00
68	STAPLE REMOVER, PLIER-TYPE	24.90	1	PIECE	24.90	1	24.90	0	0.00	0	0.00	0	0.00
69	TAPE DISPENSER, TABLE TOP, for 24mm width tape	55.83	1	PIECE	55.83	1	55.83	0	0.00	0	0.00	0	0.00
70	CALCULATOR, compact, 12 digits	346.85	1	UNIT	346.85	1	346.85	0	0.00	0	0.00	0	0.00
71	DOCUMENT CAMERA, 3.2M pixels	28,860.00	1	UNIT	28,860.00	1	28,860.00	0	0.00	0	0.00	0	0.00
72	PHILIPPINE NATIONAL FLAG, 100% polyester	284.84	1	PIECE	284.84	1	284.84	0	0.00	0	0.00	0	0.00
73	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	6,415.64	1	UNIT	6,415.64	1	6,415.64	0	0.00	0	0.00	0	0.00
74	CHAIR, monobloc, beige, with backrest, w/o armrest	303.68	30	PIECE	9,110.40	30	9,110.40	0	0.00	0	0.00	0	0.00
75	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	1,315.60	6	UNIT	7,893.60	6	7,893.60	0	0.00	0	0.00	0	0.00
76	CLEARBOOK, 20 transparent pockets, for LEGAL size	42.38	24	PIECE	1,017.12	12	508.56	0	0.00	12	508.56	0	0.00
77	ERASER, PLASTIC/RUBBER, for pencil draft/writing	4.42	6	PIECE	26.52	3	13.26	0	0.00	3	13.26	0	0.00
78	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	4	PIECE	138.44	1	34.61	1	34.61	1	34.61	1	34.61
79	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	34.61	4	PIECE	138.44	1	34.61	1	34.61	1	34.61	1	34.61
80	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	34.61	4	PIECE	138.44	1	34.61	1	34.61	1	34.61	1	34.61
	TOTAL:				158,221.30								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

RICHARD R. ALIBANIA

Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY2020

Province, City or Municipality: Sta. Ana, Cagayan

Plan Control No.		Planned Amount										Page ___ of ___ pages	
Department/ Office: OFFICE OF THE RURAL HEALTH UNIT		Regular		Contingency		Total		DISTRIBUTION				Date Submitted:	
Item No.	Description	Unit Cost	Quantity		Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			No.	Description		Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	43.79	36	BOTTLE	1,576.44	9	394.11	9	394.11	9	394.11	9	394.11
2	STAMP PAD INK, purple or violet	30.80	2	BOTTLE	61.60	1	30.80	0	0.00	1	30.80	0	0.00
3	CARBON FILM, PE, black, size 210mm x 297mm	221.00	2	BOX	442.00	1	221.00	0	0.00	1	221.00	0	0.00
4	CARBON FILM, PE, black, size 216mm x 330mm	208.52	2	BOX	417.04	1	208.52	0	0.00	1	208.52	0	0.00
5	CARTOLINA, assorted colors	83.72	8	PACK	669.76	4	334.88	2	167.44	1	83.72	1	83.72
6	PAPER, Multi-Purpose (COPY) A4, 70 gsm	128.44	38	REAM	4,880.72	9	1,155.96	9	1,155.96	9	1,155.96	11	1,412.84
7	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	169.40	72	REAM	12,196.80	18	3,049.20	18	3,049.20	18	3,049.20	18	3,049.20
8	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	8	BOOK	815.36	2	203.84	2	203.84	2	203.84	2	203.84
9	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	87.40	8	PACK	699.20	2	174.80	2	174.80	2	174.80	2	174.80
10	BATTERY, dry cell, AA, 2 pieces per blister pack	19.73	8	PACK	157.84	2	39.46	2	39.46	2	39.46	2	39.46
11	BATTERY, dry cell, AAA, 2 pieces per blister pack	19.73	16	PACK	315.68	4	78.92	4	78.92	4	78.92	4	78.92
12	GLUE, all purpose, gross weight: 200 grams min	62.10	16	JAR	993.60	4	248.40	4	248.40	4	248.40	4	248.40
13	STAPLE WIRE, STANDARD, (26/6)	22.55	36	BOX	811.80	9	202.95	9	202.95	9	202.95	9	202.95
14	TAPE, MASKING, width: 24mm (±1mm)	54.60	8	ROLL	436.80	2	109.20	2	109.20	2	109.20	2	109.20
15	TAPE, TRANSPARENT, width: 24mm (±1mm)	10.09	8	ROLL	80.72	2	20.18	2	20.18	2	20.18	2	20.18
16	ELECTRIC FAN, STAND type, plastic blade	856.88	1	UNIT	856.88	1	856.88	0	0.00	0	0.00	0	0.00
17	RULER, plastic, 450mm (18"), width: 38mm min	17.68	12	PIECE	212.16	12	212.16	0	0.00	0	0.00	0	0.00
18	BROOM, soft (tambo)	136.24	8	PIECE	1,089.92	4	544.96			4	544.96		
19	BROOM, STICK (TINGTING), usable length: 760mm min	18.20	8	PIECE	145.60	4	72.80	0	0.00	4	72.80	0	0.00
20	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	41.60	36	BOTTLE	1,497.60	9	374.40	9	374.40	9	374.40	9	374.40
21	DETERGENT BAR, 140 grams as packed	9.03	24	BAR	216.72	6	54.18	6	54.18	6	54.18	6	54.18
22	DETERGENT POWDER, all purpose, 1kg	37.43	28	PACK	1,048.04	7	262.01	7	262.01	7	262.01	7	262.01
23	DUST PAN, non-rigid plastic, w/ detachable handle	24.83	8	PIECE	198.64	2	49.66	2	49.66	2	49.66	2	49.66
24	MOP BUCKET, heavy duty, hard plastic	2,288.00	3	UNIT	6,864.00	3	6,864.00	0	0.00	0	0.00	0	0.00
25	MOPHANDLE, heavy duty, aluminum, screw type	145.60	3	PIECE	436.80	3	436.80	0	0.00	0	0.00	0	0.00
26	MOPHEAD, made of rayon, weight: 400 grams min	123.76	6	PIECE	742.56	3	371.28	0	0.00	3	371.28	0	0.00
27	RAGS, all cotton, 32 pieces per kilogram min	53.82	2	BUNDLE	107.64	1	53.82	0	0.00	1	53.82	0	0.00
28	TRASHBAG, plastic, transparent	134.68	4	ROLL	538.72	1	134.68	1	134.68	1	134.68	1	134.68
29	Desktop Computer, branded	39,208.00	1	UNIT	39,208.00	1	39,208.00	0	0.00	0	0.00	0	0.00
30	FLASH DRIVE, 16 GB capacity	167.44	2	PIECE	334.88	1	167.44	0	0.00	1	167.44	0	0.00
31	CORRECTION TAPE, film base type, UL 6m min	14.02	32	PIECE	448.64	18	252.36	8	112.16	6	84.12	0	0.00
32	DATA FILE BOX, made of chipboard, with closed ends	77.20	11	PIECE	849.20	7.00	540.40	2	154.40	2	154.40	0	0.00
33	DATA FOLDER, made of chipboard, taglia lock	68.64	7	PIECE	480.48	7	480.48	0	0.00	0	0.00	0	0.00
34	ENVELOPE, MAILING, white, 80gsm (-5%)	362.44	1	BOX	362.44	1	362.44	0	0.00	0	0.00	0	0.00
35	ERASER, FELT, for blackboard/whiteboard	10.30	2	PIECE	20.60	2	20.60	0	0.00	0	0.00	0	0.00
36	FASTENER, METAL, 70mm between prongs	83.41	4	BOX	333.64	2	166.82	1	83.41	1	83.41	0	0.00
37	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	952.64	2	BOX	1,905.28	2	1,905.28	0	0.00	0	0.00	0	0.00
38	FOLDER, TAGBOARD, for legal size documents	321.36	5	PACK	1,606.80	5	1,606.80	0	0.00	0	0.00	0	0.00
39	INDEX TAB, self-adhesive, transparent	53.14	1	BOX	53.14	1	53.14	0	0.00	0	0.00	0	0.00

40	MAGAZINE FILE BOX, LARGE size, made of chipboard	41.60	16	PIECE	665.60	9	374.40	4	166.40	3	124.80	0	0.00
41	MARKER, FLUORESCENT, 3 assorted colors per set	44.41	2	SET	88.82	2	88.82	0	0.00	0	0.00	0	0.00
42	MARKER, whiteboard, black, felt tip, bullet type	13.38	10	PIECE	133.80	5	66.90	5	66.90	0	0.00	0	0.00
43	MARKER, whiteboard, blue, felt tip, bullet type	13.38	4	PIECE	53.52	2	26.76	2	26.76	0	0.00	0	0.00
44	MARKER, PERMANENT, bullet type, black	8.98	32	PIECE	287.36	14	125.72	9	80.82	9	80.82	0	0.00
45	PAPER CLIP, vinyl/plastic coat, length: 32mm min	7.76	18	BOX	139.68	6	46.56	6	46.56	6	46.56	0	0.00
46	PAPER CLIP, vinyl/plastic coat, length: 48mm min	14.04	2	BOX	28.08	2	28.08	0	0.00	0	0.00	0	0.00
47	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20.79	9	BOX	187.11	5	103.95	2	41.58	2	41.58		
48	RING BINDER, 80 rings, plastic, 32mm x 1.12m	239.79	1	BUNDLE	239.79	1	239.79	0	0.00	0	0.00	0	0.00
49	RUBBER BAND, 70mm min lay flat length (#18)	109.50	2	BOX	219.00	2	219.00	0	0.00	0	0.00	0	0.00
50	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	34.13	2	PIECE	68.26	1	34.13	1	34.13	0	0.00	0	0.00
51	CUTTER BLADE, for heavy duty cutter	14.82	5	PIECE	74.10	4	59.28	1	14.82	0	0.00	0	0.00
52	CUTTER KNIFE, for general purpose	33.43	3	PIECE	100.29	2	66.86	1	33.43	0	0.00	0	0.00
53	DATING AND STAMPING MACHINE, heavy duty	453.96	1	PIECE	453.96	1	453.96	0	0.00	0	0.00	0	0.00
54	PENCIL SHARPENER, manual, single cutter head	202.80	3	PIECE	608.40	2	405.60	0	0.00	1	202.80	0	0.00
55	PUNCHER, paper, heavy duty, with two hole guide	131.96	2	PIECE	263.92	2	263.92	0	0.00	0	0.00	0	0.00
56	SCISSORS, symmetrical, blade length: 65mm min	40.56	2	PAIR	81.12	2	81.12	0	0.00	0	0.00	0	0.00
57	STAPLER, STANDARD TYPE, load cap: 200 staples min	176.80	5	PIECE	884.00	5	884.00	0	0.00	0	0.00	0	0.00
58	STAPLE REMOVER, PLIER-TYPE	24.90	2	PIECE	49.80	2	49.80	0	0.00	0	0.00	0	0.00
59	TAPE DISPENSER, TABLE TOP, for 24mm width tape	55.83	2	PIECE	111.66	2	111.66	0	0.00	0	0.00	0	0.00
60	CALCULATOR, compact, 12 digits	346.85	12	UNIT	4,162.20	12	4,162.20	0	0.00	0	0.00	0	0.00
61	INK CART, EPSON C13T664100 (T6641), Black	249.60	12	CART	2,995.20	3	748.80	3	748.80	3	748.80	3	748.80
62	INK CART, EPSON C13T664200 (T6642), Cyan	249.60	12	CART	2,995.20	3	748.80	3	748.80	3	748.80	3	748.80
63	INK CART, EPSON C13T664300 (T6643), Magenta	249.60	12	CART	2,995.20	3	748.80	3	748.80	3	748.80	3	748.80
64	INK CART, EPSON C13T664400 (T6644), Yellow	249.60	12	CART	2,995.20	3	748.80	3	748.80	3	748.80	3	748.80
65	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	1,144.00	2	UNIT	2,288.00	2	2,288.00	0	0.00	0	0.00	0	0.00
66	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	1,336.40	2	UNIT	2,672.80	2	2,672.80	0	0.00	0	0.00	0	0.00
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	34.61	7	PIECE	242.27	5	173.05	0	0.00	0	0.00	2	69.22
68	Air Conditioning Unit, Split Type	35,000.00	2	UNIT	70,000.00	2	70,000.00	0	0.00	0	0.00	0	0.00
69	Ballpen Faber Castell, Black	120.00	8	BOX	960.00	2	240.00	2	240.00	2	240.00	2	240.00
70	RICOH Toner MP2014HS, Black	2,600.00	5	PIECE	13,000.00	2	5,200.00	1	2,600.00	1	2,600.00	1	2,600.00
71	Zenrox	250.00	8	GALLON	2,000.00	2	500.00	2	500.00	2	500.00	2	500.00
72	Safeguard bag soap big	45.00	24	PACK	1,080.00	6	270.00	6	270.00	6	270.00	6	270.00
73	lysol	2,000.00	4	GALLON	8,000.00	1	2,000.00	1	2,000.00	1	2,000.00	1	2,000.00
74	Brown Envelop	42.00	6	DOZEN	252.00	2	84.00	2	84.00			2	84.00
75	Plastic Tumbler Big color red	300.00	5	PIECE	1,500.00	5	1,500.00	0	0.00	0	0.00	0	0.00
76	Hospital Blanket White	150.00	12	PIECE	1,800.00	12	1,800.00	0	0.00	0	0.00	0	0.00
77	Hospital Blanket green	150.00	12	PIECE	1,800.00	12	1,800.00	0	0.00	0	0.00	0	0.00
78	Pillow	99.17	10	PIECE	991.67	10	991.67	0	0.00	0	0.00	0	0.00
TOTAL					211,581.75			0	0.00	0	0.00	0	0.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

CORAZON R. BILBAO, MD

Head of Department/Office